



Carver Elementary School

85 Main Street, Carver, Massachusetts 02330

ph. (508) 866-6220 fax: (508) 866-6845 www.carver.org

Ruby Maestas, *Principal*

maestasr@carver.org

Dr. Jessica Penella, *Associate Principal*

penellaj@carver.org

Dr. Naomi Stahl *Associate Principal*

stahln@carver.org

Coyote Car Riders-Drop-Off and Pick-Up Student Safety Procedures

AM Drop-Off:

- ❖ Will begin at 8:00 and continue until 8:15 at the school's main entrance. Do NOT line up prior to 7:55. If you arrive early you will be instructed to park and you **MUST** park in a space designated for parking. Students dropped off after 8:20 must be signed in and will be considered tardy.
- ❖ You **Must** yield to busses at all times.
- ❖ If you choose to park and not wait in the car rider line between 8:00 and 8:15, you **MUST** walk your child across the driveway.
- ❖ Parent/Guardian **MUST** be prepared to have student exit their vehicle on the driver's side.
- ❖ Parent/Guardian **MUST** remain in their vehicle at all times. A staff member is responsible for unloading students from your vehicle, once in the yellow drop off zone.
- ❖ Once in the Coyote Car Rider drop off line you may **NOT** pass any other vehicles.
- ❖ Parents/Guardians with preschool children will be asked to drop off at 8:15 at the Preschool Entrance; if you have older children, you will then proceed to the Main Entrance.
- ❖ Students may go to breakfast, or grade level project area or classroom.

PM Pick Up:

In order to participate in PM pick up (we refer to this as 'car riders') families must:

- ❖ You must also complete the Car Rider Application (found on the last page). Additionally, you must set up a Pick Up Patrol account and update your child's default plan.

- ❖ For any changes, you must update Pick Up Patrol prior to 1:45 on the day of the change, to indicate your child's pick-up plan. **On Early Release days**, updates must be made no later than 10:30 AM.
- ❖ Display the Pick-up Pass issued by the school on their vehicle, this helps us expedite the process in a safe but timely manner.
- ❖ Car Riders will begin at 2:45. Do NOT line up prior to 2:45 PM. If you arrive early you will be instructed to park and you MUST park in a space designated for parking.
- ❖ Students will remain in the school until called.
- ❖ Parents/Guardians will remain in their vehicles; if a student takes an exceptionally long time once they have been called, parents/guardians will be asked to park.
- ❖ Follow the directions of the staff
- ❖ Be prepared to show identification if necessary
- ❖ Staff will assist with boarding students into vehicles.

Please return this form by sending it to school with your student, dropping it off at the front desk, or email to shirkusm@carver.org



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Coyote Car Riders Application

If you pick-up your child on a regular basis at the end of the school day, please complete the information below and return this form to school ***as soon as possible***. A pick-up pass will be issued and sent home with your child. Please note that your child will be placed on the permanent dismissal list for the school year on the days indicated on your pass. Should you wish to change your child's dismissal plan, you must notify the Carver Elementary School office via Pick-up Patrol or a phone call to the office.

Under no circumstances should the school issued car tag be modified. If a change arises, please contact the school to complete a new application, and a new tag will be issued. Also, we will not accept imitations of school issued tags.

Student Information:

Name: _____ Grade: _____ Teacher: _____

Dismissal Schedule (Please circle all that apply): M T W Th F

Name: _____ Grade: _____ Teacher: _____

Dismissal Schedule (Please circle all that apply): M T W Th F

Name: _____ Grade: _____ Teacher: _____

Dismissal Schedule (Please circle all that apply): M T W Th F

Name: _____ Grade: _____ Teacher: _____

Dismissal Schedule (Please circle all that apply): M T W Th F

Number of Passes requested: _____

Phone number where parent/guardian can be reached: _____

Parent/Guardian

Name: _____ **Date:** _____

updated 8/2024

"Academic Excellence Through Continuous Improvement"