



## Carver Elementary School

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# Kindergarten Registration 2023/2024 School Year

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Carver Elementary School is happy to welcome you and your family to our school. Please see the instructions below on how to proceed with our online registration process in Aspen. Registration in Aspen will be open on **Wednesday, 3/1/23**.

If your student currently attends the Preschool Program at Carver Elementary School, you have already registered in Aspen. Simply call the main office to schedule a Kindergarten Screening appointment after 3/1/23.

### To access Aspen, you must be using a desktop or laptop.

Once the online registration is complete, you will be contacted to make an appointment for Kindergarten Screening.

#### Step 1

Please use this link to set up an Aspen Account: <https://ma-carver.myfollett.com/aspen/logon.do>

(This will allow you to complete the Online Registration and enable access to your student's information once the registration process has been completed).

If you already have an Aspen account, please log in and complete the online registration process for your student that will be entering kindergarten.



You must request an account if you do not currently have a student enrolled in Carver Public Schools. Otherwise, you can use the account that you have already created.

## **Step 2**

Once you complete the Account Setup, you will be directed to the Aspen Homepage. Once here, you will click the button that says “+Initiate.” This will bring you to the Online Registration Form.

## **Step 3**

Please complete all the sections in this form. You will only be able to move to the next section if you do not complete all the required fields.

## **Step 4**

Please upload the following paperwork.

- Child’s Original Birth Certificate - Must be issued by the town of birth with a raised seal or stamp.
- Parent/Guardians’ Identification.
- Proof of Residence in the Town of Carver. (One of the following must be provided). The only acceptable forms of proof of residency are:
  - purchase and sales agreement
  - [Landlord Residency Affidavit](#)
  - two consecutive months of a utility bill
  - lease/rental agreement
- Medical Information:
  - The following documentation is required for Kindergarten registration to comply with Massachusetts school entry regulations.
    - Complete Immunization Record
    - Recent Physical Exam
    - Lead Test
  - For Kindergarten, students must have 3 doses of Hep B, 5 doses of DTaP, 4 doses of Polio, 2 doses of MMR, and 2 doses of Varicella. For more information, click here: [Massachusetts School Immunization Requirements by Grade](#)
  - Physical Exam must be within 12 months of the student’s enrollment date
  - A **lead test** is required by law for every child in Massachusetts before they begin daycare, kindergarten, or preschool. [Learn more about Massachusetts Lead Test Requirements](#)
  - The School Nurse will conduct Vision and Hearing Screening at the beginning of the school year.

Please contact School Nurse Mrs. Berkobein ([berkobeinv@carver.org](mailto:berkobeinv@carver.org)) with questions.