

REQUEST FOR QUALIFICATION (RFQ) FOR DESIGN SERVICES OF CARVER MIDDLE HIGH SCHOOL CULINARY CLASSROOMS

1. Introduction

The *Carver Public Schools*, (herein referred to as the “Owner”) is seeking the services of a qualified Designer as defined in Massachusetts General Laws Chapter 7, Section 7C, 44-58 and as further defined by the provisions of this RFQ, to provide design services for the renovation of the Carver Middle High School Culinary Classrooms.

2. Project Overview

The Owner’s current Culinary Classrooms consists of one traditional classroom space and one cooking and preparation space along with a small related storage area. The program currently utilizes a combination of old ‘home-economics’ and donated kitchen equipment. The intent of this project is to renovate these areas. The district already has schematic design documents for both spaces. Based on the concepts outlined in those documents, the district is interested in moving forward with at least renovating the kitchen. Phase I would renovate only the existing culinary area to bring it up to an industry standard kitchen space. The district is awaiting the potential award of a state grant. If awarded with this grant, the Owner could move forward with a community café (phase II) as well. Phase II would transform the adjacent classroom into a community café space where students could sell what they create in the kitchen. Below is further information specific to each phase.

Phase I: The intent of this project is to renovate the Culinary Classroom cooking/food preparation space, approximately 1,200 SF to bring it up to industry standards. The renovation would focus on updating the infrastructure in the kitchen space to support industry standard culinary equipment. This would include the installation of a fire suppression system, updated mechanical systems, plumbing and other related infrastructure as well as specifying new furniture, fixtures and equipment. This project will be based on a schematic design completed by another architect who has agreed to make the files available. The schematic design is attached to this RFQ as attachment E. A Building Condition Assessment (BCA) was not conducted at part of the schematic design. This is a design, bid, build project. The selected firm will use the schematic design as the basis for the sequential phases (design development, construction documents, bid documents, and construction administration). The awarded firm will also manage this project for the Owner. The Estimated Construction Cost for this project is \$975,000. The estimated design & project management fee has been voted not to exceed \$100,000. This fee is considered inclusive of all design and project management costs, including fees, consultant costs and contingency. The Owner reserves the right to negotiate fee.

Phase II: In addition, if funding becomes available, the district will add on a second phase to this project. The Owner has applied for a state grant with award information to be released in late December/early January. The goal of the second phase would be to transform the adjacent classroom, approximately 1,200 SF, into a community facing café where culinary students may serve what they prepare to the public. This phase would create a purchase/serving counter as well as a small dining area in a café style. It would include carpentry, installation of lighting and

minor plumbing updates as well as specifying furniture, fixtures and equipment. If the grant funding is awarded, both phases would be done concurrently and must be completed by August of 2023 as the grant window closes at that time. Therefore, any firm interested in this project must be able to start immediately upon award. As with phase I, phase II will be based on a schematic design completed by another architect who has agreed to make the files available. The schematic design is attached to this RFQ as attachment E. The selected firm will use the existing schematic design as the basis for the bid and construction documents. The awarded firm will also manage this project for the Owner. The Estimated Construction Cost for this project is: 650,000. The estimated design & project management fee has been voted not to exceed \$60,000. This fee is considered inclusive of all design and project management costs, including fees, consultant costs and contingency. The Owner reserves the right to negotiate fee.

3. Project Delivery

Contingent on funding, both phases will be delivered using a design/bid/build project delivery method where the designer will prepare bid documents (construction drawings, specifications and addenda) which the Owner will competitively bid among a group of pre-selected construction contractors. If the Owner receives grant funding (to be determined by January, 2023), both phases of the project must be completed by August, 2023 based on the grant's requirements. If the Owner does not receive the grant, the timeline for the project will have more flexibility.

4. Project Description, Objectives & Required Scope of Services

The renovation will be designed and publicly bid as a stand-alone set of drawings and specifications. The designer will complete the design, permitting and construction administration of this project in several phases as detailed below:

A) START-UP MEETING AND PRELIMINARY INVESTIGATIONS

Within 10 days of a negotiated contract, the designer will participate in a project start-up conference with the Carver School Committee or sub-committee thereof (the "Owner"). The purpose of this meeting will be to introduce all members of the project team, review project communications, finalize scope, review the project schedule and permitting strategy, and to discuss, in detail, required design milestones for the project.

- The designer will review existing schematic design prior to the meeting. The designer will review regulations pertaining to site development. This will include, but not be limited to, any "as-built" drawings for the culinary spaces, as available.
- Plan performance of a building condition assessment (BCA).
- The designer will compile available existing information on utility locations and capacity including water, sanitary sewer systems, mechanical, electric and gas. The designer must field verify utility locations.
- The designer will report out all investigation results to the owner and review a proposed timeline for the project.
- Review project schedule and design milestones. Discuss a projected construction schedule.

B) - DETAILED DESIGN DEVELOPMENT

Architectural and Engineering. The designer must provide architectural, structural, mechanical, electrical, plumbing, and fire protection (MEP/FP) design services for the design of the Culinary Renovation. Architectural services will include the development of permit drawings required for planning and permitting followed construction documents and specifications; including MEP/FP

During the building's Design Development, the designer must:

- Meet with the Owner to review the building program requirements for the Culinary Renovation
- Conduct a Building Conditions Assessment
- Coordinate plans to connect renovated areas to existing utilities
- Recommend and review proposed building materials, products, hardware and color schemes with the Owner for consistency, use and aesthetics.
- Review existing utilities in the building vicinity and provide recommendations for proposed building services.
- Provide a building code synopsis that describes the building type, construction type, area, height, fire separations, plumbing fixture quantities and other pertinent building code related data.
- Incorporate review comments into the design and provide revised floor plans and elevations, which are suitable for review by local authorities for permitting purposes.
- Provide a written description of the proposed mechanical, electrical and plumbing systems.
- Provide updated cost estimate of the proposed construction.

The Final Design Construction Document Phase shall include:

- Preparation of drawings and specifications that describe the quality and quantity of work in sufficient detail for competitive bidding and construction.
- Meet with the local Building Inspector, Health Inspector, and Fire Department designee to discuss the building and determine particular local requirements that may be in addition to the Massachusetts Building Code Requirements.
- Design requirements for handicap accessibility, in accordance with the Massachusetts Architectural Access Board (521 CMR) and the Americans with Disabilities Act (ADA).
- The construction cost estimate will be updated, based on the final construction drawings.
- The completed Construction Document package for the renovation will be prepared as a separate, stand alone bid package. The final contract documents, plans and specifications will be presented to the Owner for review and approval prior to advertisement for bid.

Consistent with the approved schematic designs, the designer will prepare a set of design documents suitable for permitting and competitive bidding of the project in accordance with MA Public Procurement Laws under Chapter 149.

The designer must submit working drawings and specifications, along with updated cost estimates at the 50% and 90% level of completion. The designer must participate in regularly scheduled and additional progress meetings as needed at which the Project Manager and/or key designers will present the current plan set and receive review comments. Technical specifications must define the materials,

hardware and equipment to be used. Equipment requirements must also be detailed in the technical specifications, along with contractor submittal requirements for these items.

C – PERMITTING

For purposes of this proposal, assume that the designers would attend permitting meetings as required by Town authorities and pull all permits as appropriate. Assume that the actual building permit for the proposed renovation will be obtained by the selected general contractor and that permit fees would be waived by the Town of Carver.

D – BID AND AWARD PERIOD SERVICES

Preparation of Bid Documents. The designer may modify existing Owner “front end” contract and general conditions documents, which will include a form of construction contract, insurance requirements, liquidated damage provisions, payment and change order procedures, etc., for review by the Owner and its counsel. These front-end provisions must be well integrated with the technical specifications and plans to produce a separate, stand-alone contract bid set for the building. Following the receipt of the Owner’s comments, the designer will make revisions, as required, and finalize the bid documents accordingly.

Bid Assistance Services. The designer will assist the Owner with putting the project out to bid. The designer will prepare and submit bid notices in the Central Register and standard publications. It is assumed that the renovation will be bid as a Chapter 149 procurement with filed sub-bids. The designer must host a site walk through for prospective bidders, prepare addenda, as necessary, and respond to contractor technical questions. Further, the designer will attend the bid openings, review the bids for qualifications and offer a recommendation of award to the Owner. Finally, designer will assist with Owner-Contractor contract preparation, and attend the pre-construction conference and the contract signing to further respond to any technical issues that may arise.

E - CONSTRUCTION PERIOD SERVICES

Architectural and Structural Construction Phase Services shall include the following:

Pre-Construction Services:

- The Project Architect shall attend the Pre-Bid and Pre-Construction Meetings.
- Answer questions from contractors during the bidding period
- Shop drawings shall be reviewed for compliance with the drawings and specifications.
- Field inspections shall be provided by the following:
 - Structural Engineer (five site visits total: As needed during foundation work, and during framing work)
 - Architect (four visits at appropriate points during construction)
 - Mechanical/Electrical Engineer (two site visits at appropriate points during construction)

Construction Administration

- The designer will serve as the owner’s project manager for the entirety of this project
- Review and comment on shop drawings and submittals with distribution to the Owner and the Contractor. The designer shall develop a construction submittal log to track outstanding issues.

- Schedule, attend and distribute minutes of the pre-construction conference on site.
- The Project Manager (PM) and/or Project Engineer (PE) will make weekly site visits and meetings, which will be scheduled during construction activity, to document contractor progress and performance.
- Schedule, attend and distribute minutes of weekly meetings with the Owner and the contractor.
- The PM/PE will review construction progress with regard to compliance with contract documents.
- The PE will provide on-site design interpretation and revisions, and review of shop drawings and sample submittals.
- The PM/PE will review all contractor requests for payments and prepare change orders, as required.
- The designer will provide clarifications throughout the project and initiate change orders as required.
- The designer will review contractor application for payments and verify work completed prior to submitting invoices to the owner for payment.

Project Closeout.

- Upon notification of substantial completion, the designer will inspect work and prepare and track a punch list in input from the Owner and provide a final inspection upon completion of the project.
- At contract closeout, the designer will review contractor provided as-built drawings and provide guidance to the Owner regarding their satisfactory completion.
- Upon completion the designer will review close-out documentation, including warranties, guarantees, lien releases and other information required, and provide final comment to the Owner regarding completeness, safety and acceptance of the project.
- The designer must submit any Affidavits, Certificates of Compliance or other documentations, as required by the Town, to obtain a certificate of occupancy.
- The designer must also make recommendations of contractor performance and completion in order to make final payments and release retainage and bonds.

5. Minimum Requirements and Evaluation Criteria:

Minimum Requirements: In order to be eligible for selection, each Respondent must certify in its cover letter that it meets the following minimum requirements. Any Response that fails to include such certification in its response, demonstrating that these criteria have been met, will be rejected without further consideration.

- The Project Director shall be a person who is registered by the Commonwealth of Massachusetts as an architect or professional engineer and who has at least 5 years of experience in the construction and supervision of construction and design of public buildings or,
- If not registered as an architect or professional engineer, the Project Director must be a person who has at least 7 years of experience in the construction and supervision of construction and design of public buildings.
- Has designed and managed at least 3 renovation projects of similar size and amenities. At least one must be for a public school district.

- Experience with bidding a minimum of at least 6 jobs in a municipal setting under MGL Chapter 149.
- The project director shall be MCPPO certified
- The design firm must have staffing to start this project immediately upon award.
- Successful experience designing commercial kitchens and/or educational culinary kitchens and related spaces.

Evaluation Criteria

In addition to the minimum requirements set forth above, all Respondents must demonstrate that they have significant experience, knowledge and abilities with respect to public construction projects, particularly involving the renovation of school buildings on school properties in Massachusetts. The Owner will evaluate Responses based on criteria that shall include, but not be limited to, the following:

- I. Past performance of the Respondent. Documented performance on previous projects as set forth in the Application Form (Attachment A), including the number of projects managed, project dollar value, number and percentage completed on time, number and dollar value of change orders. **20%**
- II. Thorough knowledge of the current edition of the Massachusetts State Building Code, regulations related to the American with Disabilities Act, and all other pertinent codes and regulations related to successful completion of the project. Thorough knowledge of Commonwealth construction procurement laws, regulations, policies and procedures **5%**
- III. Management approach: Describe the Respondent's approach to providing the level and nature of services required as detailed in the project scope. **20%**
- IV. Key personnel: Provide an organizational chart that shows the interrelationship of key personnel to be provided by the Respondent for this project and that identifies the individuals and associated firms (if any) who will fill the roles of Project Director, Project Engineer, Project Manager, Cost Estimator or Cost Estimator Consultant, Structural Engineer or Structural Engineering Consultant Services. Specifically, describe the time commitment, experience and qualifications (Such as MCPPO) and references for these key personnel including relevant experience in the supervision of construction of several projects that have been either successfully completed or in process that are similar in type, size, dollar value and complexity to the project being considered. **20%**
- V. Capacity and skills: Identify existing employees that will work on this project by number and area of expertise (e.g. field supervision, cost estimating, schedule analysis, value engineering, constructability review, quality control and safety). Identify any services to be provided by Sub consultants. Identify experience designing commercial kitchens and / or culinary educational spaces. **10%**
- VI. Project Management: Successful experience managing projects under a tight timeline. **20%**
- VII. Financial Stability: Provide current balance sheet and income statement as evidence of the Respondent's financial stability and capacity to support the proposed contract. **5%**

In order to establish a short list of Respondents to be interviewed, the Owner will base its initial ranking of Respondents on the above Evaluation Criteria. Each of the Evaluation Criteria responses will be rated based on the following scale:

- I) 20%
- II) 5%
- III) 20%
- IV) 20%
- V) 10%
- VI) 20%
- VII) 5%

The Owner will establish its final ranking of the short-listed Respondents after conducting interviews and reference checks. In order to establish a short list of Respondents to be interviewed, the review panel will establish its final ranking of Respondents on the above criteria.

The Owner reserves the right to consider any other relevant criteria that it may deem appropriate, within its sole discretion.

This Request for Qualifications, any addenda issued by the Owner, and the selected Respondent's response, will become part of the executed contract. The key personnel that the Respondent identifies in its response must be contractually committed for the Project. No substitution or replacement of key personnel or change in the Sub consultants identified in the response shall take place without the prior written approval of the Owner.

Prior to execution of the Contract for Project Design Services, the fee for services shall be negotiated between the Owner and the selected Respondent to the satisfaction of the Owner, within its sole discretion. The initial fee structure will be negotiated to cover phases as detailed in the scope. The selected Respondent, will be required to provide pricing information for all Phases specified in the Contract at the time of fee negotiation.

6. Selection Process and Selection Schedule

- A Selection Committee has been formed to review the Respondent's proposals.
- The committee will rank the Responses based on the weighted evaluation criteria identified in the RFQ and will short-list a up to three (3) Respondents as finalists but may interview more if it is in the Owner's best interest
- The Selection Committee will invite short-listed finalists to present their proposal. All Committee members will score the presentation according to the criteria stated in the RFQ.
- The interviews will take place in the Carver Public Schools Central Office, located at 3 Carver Square Blvd, Carver, MA. There will be sessions where the Respondent will have an opportunity to ask questions and discuss the firm's response to the RFQ.
- The Owner will commence fee negotiations relative to the fee range with the first-ranked selection.

- The fee for Design services will be negotiated with the appropriate principal of the finalist firm.
- If the Owner is unable to negotiate a contract with the first-ranked selection, the Owner will then commence negotiations with its second-ranked selection and so on, until a contract is successfully negotiated and approved by the Owner.
- The highest-ranked respondent, with whom the owner can agree to a contract, will be submitted to the School Committee for its approval.
- The Owner retains the right to re-advertise if fee negotiations fail, or for any other reason/s that in its sole discretion it determines is in the best interest of the Owner.

The following is a tentative schedule of the selection process, subject to change at the Owner's discretion.

- **December 7, 2022:** Advertise RFQ in Central Register of the Commonwealth of Massachusetts, Carver Town Hall, Carver Public Schools Website and Patriot Ledger.
- **December 14, 2022:** Voluntary Informational meeting and site visit: Carver Middle High School: 60 South Meadow Road, Carver, MA at 9am.
- **December 19, 2022 @ 3:00 pm:** Last day for questions from Respondents
- **December 22, 2022 @ 10:00 am:** Responses due
- **December 30, 2022:** Respondents short-listed by this date
- **Week of January 3, 2023:** Interview short-listed Respondents. Location: 9 Carver Square Blvd, Carver, MA 02330
- **Week of January 9, 2023:** Negotiate with selected Respondent

The Owner assumes no responsibility or liability for late delivery or receipt of Responses. All responses received after the stated submittal date and time will be judged to be unacceptable and will be returned unopened to the sender. Postmarks will not be considered.

Any questions concerning this RFQ must be submitted in writing using the contact information below (hard copy or email). Sealed Responses to this Requests for Qualifications must be clearly labeled: **Culinary Renovation Design Services** and delivered in hard copy to the address below. All correspondence must follow the timeline listed above.

Carver Public Schools Business Office
Attention: Culinary Renovation Design Services
3 Carver Square Blvd
Carver, MA 02330
GriffinR@carver.org

7. Requirements for content of response:

Submit **seven (7)** hard copies of the response to this Request for Qualifications and one electronic version in PDF format via email. All responses shall be:

- Typewritten or word processed;
- Presented in an organized and clear manner;
- Must include the required forms in Attachment A, B and C. Also, attachment D if applicable.
- Must include all required certifications;
- Must include the following information:

1. Cover letter shall be a maximum of two (2) pages in length and include:
 - a. An acknowledgement of any addendum issued to the RFQ.
 - b. An acknowledgement that the Respondent has read the Request for Qualifications. Respondent shall note any exceptions to the RFQ in its cover letter.
 - c. A specific statement regarding compliance with the minimum requirements
 - d. A description of the Respondent's organization and its history.
 - e. The signature of an individual authorized to negotiate and execute the Contract for Design Services in the form that is attached to the RFQ, on behalf of the Respondent.
 - f. The name, title, address, e-mail and telephone number of the contact person who can respond to requests for additional information.

2. Selection Criteria: The response shall address the Respondent's ability to meet the Evaluation Criteria in Section 4 including submittal of additional information as needed. The total length of the Response (excluding Attachments) may not exceed twenty (20) single-sided, numbered pages with a minimum acceptable font size of "12 pt" for all text.
Respondents may supplement this proposal with graphic materials and photographs that best demonstrate its project management capabilities of the team proposed for this project.
Additional information is limited to a maximum of three (3) 8½"x 11" pages, double-sided.

Certifications:

- Tax Compliance Certification (Attachment B)
- Non-Collusion affidavit of the bidder (Attachment C)
- Certificate of vote, if applicable (Attachment D)

8. Payment Schedule and Fee Explanation:

The Owner has established a not to exceed fee of \$100,000 for the scope of services as they relate to phase I, the kitchen renovation. The Owner has established a not to exceed fee of \$60,000 for the scope of services as they relate to phase II, the community café. Both fees shall be negotiated with top finalist.

9. Other Provisions

A. Public Record

All responses and information submitted in response to this RFQ are subject to the Massachusetts Public Records Law, M.G.L. c. 66, § 10 and c. 4, § 7(26). Any statements in submitted responses that are inconsistent with the provisions of these statutes shall be disregarded.

B. Waiver/Cure of Minor Informalities, Errors and Omissions

The Owner reserves the right to waive or permit cure of minor informalities, errors or omissions prior to the selection of a Respondent, and to conduct discussions with any qualified Respondents and to take any other measures with respect to this RFQ in any manner necessary to serve the best interest of the Owner and its beneficiaries.

C. Communications with the Owner

The Owner's Procurement Officer for this Request for Services is:

Ron Griffin, Chief Operations and Finance Officer
Carver Public Schools
3 Carver Square Blvd
Carver, MA 02330
P. 508.866.6110
F. 508.866.5639
GriffinR@Carver.org

Respondents that intend to submit a response are prohibited from contacting any of the Owner's staff other than the Procurement Officer. An exception to this rule applies to Respondents that currently do business with the Owner, but any contact made with persons other than the Procurement Officer must be limited to that business, and must not relate to this RFQ. In addition, such respondents shall not discuss this RFQ with any of the Owner's consultants, legal counsel or other advisors. ***FAILURE TO OBSERVE THIS RULE MAY BE GROUNDS FOR DISQUALIFICATION. All questions will be answered in writing to all Respondents via addenda.***

D. Costs

The Owner will not be liable for any costs incurred by any Respondent in preparing a response to this RFQ or for any other costs incurred prior to entering into a Contract with a Designer.

E. Withdrawn/Irrevocability of Responses

A Respondent may withdraw and resubmit their response prior to the deadline. No withdrawals or re-submissions will be allowed after the deadline.

F. Rejection of Responses, Modification of RFQ

The Owner reserves the right to reject any and all responses if the Owner determines, within its own discretion, that it is in the Owner's best interests to do so. This RFQ does not commit the Owner to select any Respondent, award any contract, pay any costs in preparing a response, or procure a contract for any services. The Owner also reserves the right to cancel or modify this RFQ in part or in its entirety, or to change the RFQ guidelines. A Respondent may not alter the RFQ or its components.

G. Subcontracting and Joint Ventures

Respondent's intention to subcontract or partner or joint venture with other firm(s), individual or entity must be clearly described in the response. Members of a joint venture must have appropriate certifications and qualifications.

H. Validity of Response

Submitted responses must be valid in all respects for a minimum period of ninety (90) days after the submission deadline.

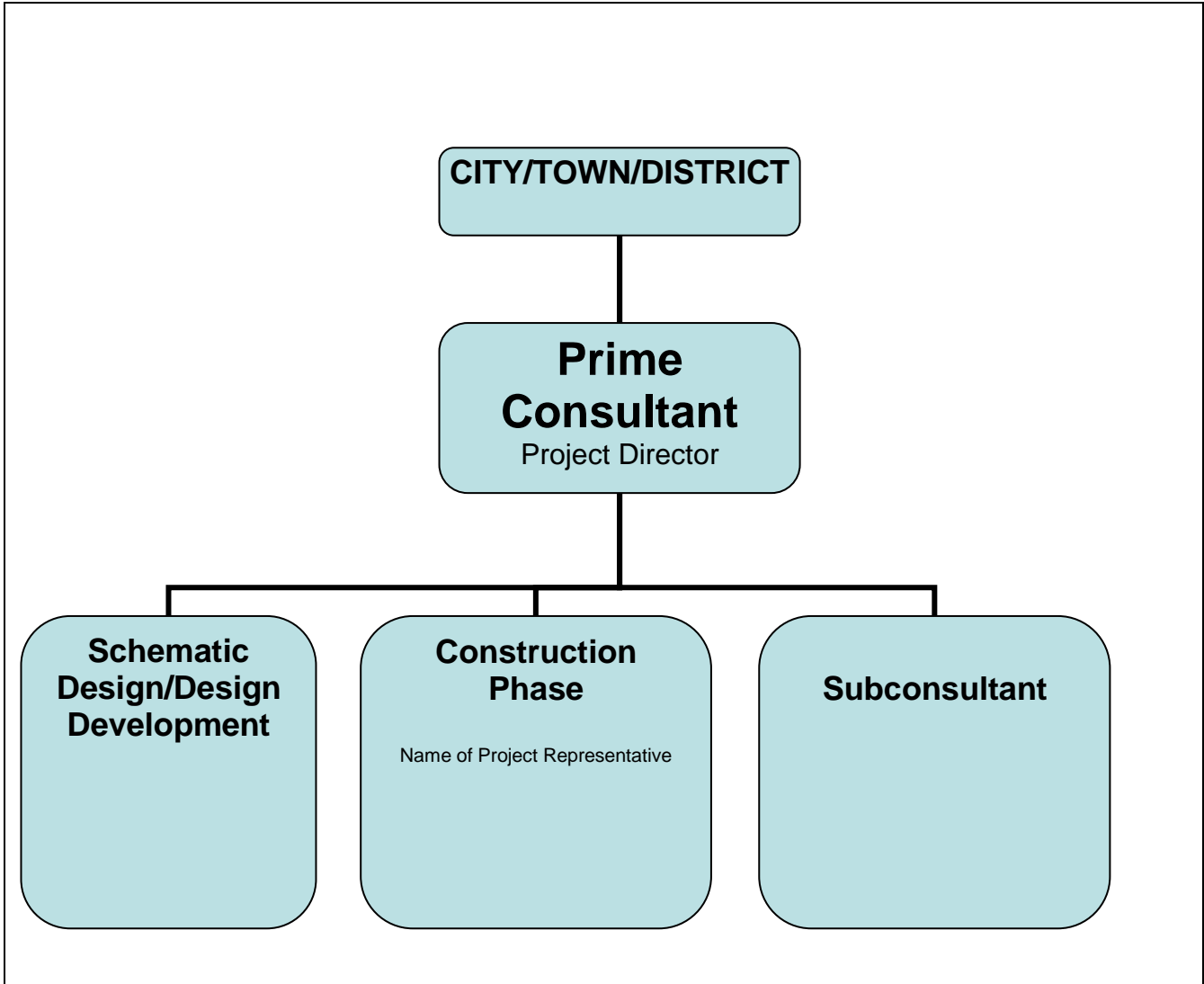
ATTACHMENTS:

- Attachment A: Designer Application Forms
- Attachment B: Tax Compliance Certification
- Attachment C: Non-Collusion Affidavit to the Bidder
- Attachment D: Certificate of Vote
- Attachment E: Schematic Design

ATTACHMENT A

| | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--------------|------------|-------------|------------------|------------------|-------|------------------|---------------------|-------|--------------------|---------------------|-------|------------|------------------|-------|--------------------|--|-------|--|--|-------------|
| Designers Application Form - | | | | | | | | | | | | | | | | | | | | | | |
| 1. Project Name/Location for Which Firm is Filing: | | | | | | | | | | | | | | | | | | | | | | |
| 2a. Respondent, Firm (Or Joint-Venture) - Name And Address Of Primary Office To Perform The Work: | 2b. Name And Address Of Other Participating Offices Of The Prime Applicant, If Different From Item 3a Above: | | | | | | | | | | | | | | | | | | | | | |
| 2c. Date Present And Predecessor Firms Were Established: | 2d. Name And Address Of Parent Company, If Any: | | | | | | | | | | | | | | | | | | | | | |
| 2e. Federal ID #: | 2f. Name of Proposed Project Director: | | | | | | | | | | | | | | | | | | | | | |
| <p>3. Personnel From Prime Firm Included In Question #2 Above By Discipline (List Each Person Only Once, By Primary Function -- Average Number Employed Throughout The Preceding 6 Month Period. Indicate Both The Total Number In Each Discipline):</p> <table style="width:100%; border:none;"> <tr> <td style="width:33%;">Admin. _____</td> <td style="width:33%;">Cost _____</td> <td style="width:33%;">Other _____</td> </tr> <tr> <td>Architects _____</td> <td>Electrical _____</td> <td>_____</td> </tr> <tr> <td>Acoustical _____</td> <td>Environmental _____</td> <td>_____</td> </tr> <tr> <td>Civil Engrs. _____</td> <td>Licensed Site _____</td> <td>_____</td> </tr> <tr> <td>Code _____</td> <td>Mechanical _____</td> <td>_____</td> </tr> <tr> <td>Construction _____</td> <td></td> <td>_____</td> </tr> <tr> <td></td> <td></td> <td align="center">Total _____</td> </tr> </table> | | Admin. _____ | Cost _____ | Other _____ | Architects _____ | Electrical _____ | _____ | Acoustical _____ | Environmental _____ | _____ | Civil Engrs. _____ | Licensed Site _____ | _____ | Code _____ | Mechanical _____ | _____ | Construction _____ | | _____ | | | Total _____ |
| Admin. _____ | Cost _____ | Other _____ | | | | | | | | | | | | | | | | | | | | |
| Architects _____ | Electrical _____ | _____ | | | | | | | | | | | | | | | | | | | | |
| Acoustical _____ | Environmental _____ | _____ | | | | | | | | | | | | | | | | | | | | |
| Civil Engrs. _____ | Licensed Site _____ | _____ | | | | | | | | | | | | | | | | | | | | |
| Code _____ | Mechanical _____ | _____ | | | | | | | | | | | | | | | | | | | | |
| Construction _____ | | _____ | | | | | | | | | | | | | | | | | | | | |
| | | Total _____ | | | | | | | | | | | | | | | | | | | | |
| <p>4. Has this Joint-Venture previously worked together? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> | | | | | | | | | | | | | | | | | | | | | | |

List **ONLY** Those Prime and Sub-Consultant Personnel identified as Key personnel in the Response to Request for 5. Services. This Information Should Be Presented Below In The Form Of An Organizational Chart modified to fit the firm's proposed management approach. Include Name of Firm And Name Of The Person:



| | |
|--|--|
| 6. Brief Resume for Key Personnel ONLY as indicated in the Request for Services. Resumes Should Be Consistent With The Persons Listed On The Organizational Chart In Question # 5. Additional Sheets Should Be Provided Only As Required For The Number Of Key Personnel And They Must Be In The Format Provided. By Including A Firm As A Subconsultant, The Prime Applicant Certifies That The Listed Firm Has Agreed To Work On This Project, Should The Team Be Selected. | |
| a. Name And Title Within Firm: | a. Name And Title Within Firm: |
| b. Project Assignment: | b. Project Assignment: |
| c. Name And Address Of Office In Which Individual Identified In 6a Resides: | c. Name And Address Of Office In Which Individual Identified In 6a Resides: |
| d. Years Experience: With This Firm: _____ With Other Firms: _____ | d. Years Experience: With This Firm: _____ With Other Firms: _____ |
| e. Education: Degree(s) /Year/Specialization | e. Education: Degree(s) /Year/Specialization |
| f. Date of MCCPO Certification: | f. Date of MCCPO Certification: |
| g. Applicable Registrations and Certifications : | g. Applicable Registrations and Certifications: |
| h. Current Work Assignments And Availability For This Project: | h. Current Work Assignments And Availability For This Project |
| i. Other Experience And Qualification Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm): | i. Other Experience And Qualification Relevant To The Proposed Project: (Identify Firm By Which Employed , If Not Current Firm): |

7a Past Performance: List all Completed Projects, under 1.0 million, for which the Prime Applicant has performed, or has entered into a contract to perform Design Services for all Public Agencies within the Commonwealth within the past 10 years.

| a. Project Name And Location Project Director | b. Brief Description Of Project And Services (Include Reference To Areas Of Similar Experience) | c. Project Dollar Value | d. Completion Date (Actual Or Estimate) | e. On Time (Yes Or No) | f. Original Construction Contract Value | g. Change Orders | h. Number of Accidents and Safety Violations | i. Dollar Value of any Safety fines | j. Number And Outcome Of Legal Actions |
|---|--|-------------------------|---|------------------------|---|------------------|--|-------------------------------------|--|
| (1) | | | | | | | | | |
| (2) | | | | | | | | | |
| (3) | | | | | | | | | |
| (4) | | | | | | | | | |
| (5) | | | | | | | | | |

| 7b. Past Performance: Provide the following information for those completed Projects listed above in 7a for which the Prime Applicant has performed, or has entered into a contract to perform Design Services for all Public Agencies within the Commonwealth within the past 10 years. | | | | | | | |
|--|---|----------------------------|-------------------------|---|--------------------------------|--|--|
| a. | Project Name And Location Project Director | b. Original Project Budget | c. Final Project Budget | d. If different, provide reason(s) for variance | e. Original Project Completion | e. Actual Project Completion On Time (Yes or No) | f. If different, provide reason(s) for variance. |
| (1) | | | | | | | |
| (2) | | | | | | | |
| (3) | | | | | | | |
| (4) | | | | | | | |
| (5) | | | | | | | |

8.

Capacity: Identify all current/ongoing Work by Prime Applicant, Joint-Venture Members or Sub consultants Identify project participants and highlight any work involving the project participants identified in the response.

| Project Name And Location Project Director | b. Brief Description Of Project And Services (Include Reference To Areas Of Similar Experience) | c. Original Project Budget | d. Current Project Budget | d. Project Completion Date | e. Current forecast completion date On Time (Yes Or No) | f. Original Construction Contract Value | g. Number and dollar value of Change Orders | h. Number and dollar value of claims |
|--|--|----------------------------|---------------------------|----------------------------|---|---|---|--------------------------------------|
| 1. | | | | | | | | |
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| 6. | | | | | | | | |
| 7. | | | | | | | | |
| 8. | | | | | | | | |

9. References: Provide the following information for completed and current Projects listed above in 7 and 8 for which Prime Applicant has performed, or has entered into a contract to perform Design Services for all Public Agencies within the Commonwealth within the past 10 years.

| a. Project Name And Location Project Director | Client's Name, Address and Phone Number. Include Name of Contact Person | Project Name And Location Project Director | Client's Name, Address and Phone Number. Include Name of Contact Person | Project Name And Location Project Director | Client's Name, Address and Phone Number. Include Name of Contact Person |
|---|---|--|---|--|---|
| 1) | | 5) | | 9) | |
| 2) | | 6) | | 10) | |
| 3) | | 7) | | 11) | |
| 4) | | 8) | | 12) | |

9. Use This Space To Provide Any Additional Information Or Description Of Resources Supporting The Qualifications Of Your Firm And That Of Your Sub consultants. If Needed, Up To Three, Double-Sided 8 ½" X 11" Supplementary Sheets Will Be Accepted. **APPLICANTS ARE REQUIRED TO RESPOND SPECIFICALLY IN THIS SECTION TO THE AREAS OF EXPERIENCE REQUESTED.**

10 . I hereby certify that the undersigned is an Authorized Signatory of Firm and is a Principal or Officer of Firm. The information contained in this application is true, accurate and sworn to by the undersigned under the pains and penalties of perjury.

Submitted By (Signature)

Date _____

Print Name and Title

ATTACHMENT B
Tax Compliance Certification

Certification of Compliance

I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

*Signature of Individual of Corporate Name
(Mandatory)

Corporate Officer
(Mandatory, if applicable)

**Social Security Number (Voluntary) or
Federal Identification Number

*Approval of a contract or other agreement will not be granted unless this certification clause is signed by the applicant.

** Your social security number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Providers who fail to correct their non-filing or delinquency will not have a contract or other agreement issued, renewed or extended. This request is made under the authority of Massachusetts General Law's c.62C s. 49a.

ATTACHMENT C

NON-COLLUSION AFFIDAVIT OF BIDDER

State of:

Federal Identification No:

County of:

_____ being first duly sworn, deposes and says that:

1. He/She is (Owner, Partner, Officer, Representative or Agent) of:

_____, the bidder that
has submitted the attached bid:

2. He/She is fully informed respecting the preparation and contents of the attached bid and all pertinent circumstances respecting such bid:

3. Such bid is genuine and not a collusive or sham bid:

4. Neither the said bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affidavit, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other bidder, firm or person to submit a collusive or sham bid in connection for which the attached bid has been submitted or to refrain from bidding in connection with such Contract or has in any manner directly or indirectly, sought by agreement or collusion or communication or conference with any bidder, firm or person to fix the price or prices in the attached bid or of any other bidder, or to fix any overhead, profit or cost or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the Town of Town or any person interested in the proposed contract; and

5. The price quoted in the attached bids is fair and proper and is not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the bidder or any of its agents, representatives, owners, employees, or parties in interest, including the affiant.

By: _____

Title

Subscribed and sworn to before me

This _____ day of _____, 2022

Title

My Commission expires:

ATTACHMENT D

CERTIFICATE OF VOTE
(to be filed if Contractor is a Corporation)

I, _____ hereby certify that I am (Secretary of the Corporation) the duly
Qualified and acting Secretary of _____ (name of
corporation)

and I Further certify that a meeting of the Directors of said Company, duly called and held on
_____, (date of meeting) at which all Directors were present and
voting, and the following vote was unanimously passed:

Voted: To authorize and empower

Anyone acting singly, to execute Forms of General Bid, Contracts or Bonds on behalf of the Corporation.

I further certify that the above vote is still in effect and has not been changed or modified in any respect.

By: _____
Secretary of Corporation

A True Copy:

Attest _____
Notary Public

My Commission Expires: _____

Date: _____

Carver MS/HS Culinary Arts Renovation

60 South Meadow Road, Carver, MA 02330



OWNER:

Town of Carver
60 South Meadow Road
Carver, MA, 02330

ARCHITECT:

VANCEarchitects
254 Bay Street,
South Hamilton, MA 01984

DRAWING LIST

ARCHITECTURAL
A101 CULINARY ARTS KITCHEN PHASE 1 PLAN
A102 CULINARY ARTS CAFE PHASE 2 PLAN

PROJECT REQUIREMENTS

- ALL WORK SHALL BE IN COMPLIANCE WITH ALL APPLICABLE LOCAL BUILDING CODES AND REGULATIONS. CONTRACTOR SHALL BE RESPONSIBLE FOR PERMITS APPLICABLE TO SPECIFIC TRADES OR SUBCONTRACTORS.
- THESE DOCUMENTS ARE MEANT TO GRAPHICALLY CONVEY THE PROJECT DESIGN'S GENERAL SCOPE AND CONCEPT ONLY, AND DO NOT DEFINE OR ADDRESS ALL CONDITIONS EITHER KNOWN OR UNKNOWN THAT MAY BE ENCOUNTERED DURING THE CONSTRUCTION PHASE OF WORK. CONTRACTOR AND OWNER SHALL BE RESPONSIBLE FOR VERIFYING ALL APPLICABLE CODES AND REGULATIONS AND COMPLETING ALL WORK IN ACCORDANCE THEREOF. THE CONTRACTOR IS TO NOTIFY ARCHITECT OF ANY AND ALL DISCREPANCIES, EXISTING CONDITIONS, OR OTHER SPECIAL CONDITIONS, THAT REQUIRE CLARIFICATION OR INSTRUCTION, ONCE DISCOVERED AND PRIOR TO CONTINUING WITH WORK.
- THE GENERAL CONTRACTOR (GC) SHALL SUPERVISE AND DIRECT THE WORK. THE GC SHALL PROVIDE AND PAY FOR ALL LABOR, MATERIALS, EQUIPMENT, TOOLS, CONSTRUCTION EQUIPMENT AND MACHINERY, TRANSPORTATION AND OTHER FACILITIES AND SERVICES NECESSARY FOR THE PROPER EXECUTION AND COMPLETION OF THE WORK, WHETHER TEMPORARY OR PERMANENT AND WHETHER OR NOT INCORPORATED OR TO BE INCORPORATED IN THE WORK. ALL WORK BY THE GC AND/OR ALL SUBCONTRACTORS SHALL BE COMPLETE AND PROPERLY INSTALLED IN ACCORDANCE WITH ALL MANUFACTURERS RECOMMENDATIONS. THE SCOPE OF WORK TO BE COMPLETED IS SHOWN ON THE DRAWINGS OR CAN BE REASONABLY INFERRABLE AS BEING REQUIRED TO BE COMPLETED EVEN THOUGH THE WORK MAY NOT BE SHOWN OR BE PARTIALLY SHOWN ON THE DRAWINGS. ALL WORK AND MATERIAL SUPPLIED BY THE GC AND/OR THE SUBCONTRACTORS & SUPPLIERS SHALL CONFORM WITH THE CONTRACT REQUIREMENTS. ALL PRIMARY CONTRACTS AND SUBCONTRACTS SHALL BE GOVERNED BY THE REQUIREMENTS OF THE GENERAL CONDITIONS OF THE CONTRACT.
- THE ELECTRICAL SYSTEMS ARE TO BE DESIGN/BUILD BY THE ELECTRICAL CONTRACTOR (EC). THE EC SHALL BE RESPONSIBLE FOR THE PREPARATION OF STAMPED ELECTRICAL DRAWINGS AS MAY BE REQUIRED FOR THE WORK TO BE PROVIDED. SYSTEM SHALL MEET THE GC SHALL VERIFY THE PROPOSED LAYOUT AND DESIGN WITH THE OWNER AND ARCHITECT FOR APPROVAL. THE E.C. SHALL PROVIDE THE EQUIPMENT AND THE ELECTRICAL WIRING AND CONTROL COMPONENTS FOR THE ELECTRICAL SYSTEM. THE E.C. SHALL INCLUDE ANY AND ALL MODIFICATIONS REQUIRED AS PART OF THEIR SCOPE OF WORK. THE EC SHALL COORDINATE HIS WORK WITH ALL OTHER TRADES. THE LOCATIONS, SIZE, AND UTILITY REQUIREMENTS FOR ALL SPECIAL ELECTRICAL EQUIPMENT SHALL BE PROVIDED BY THE OWNER TO THE GC FOR COORDINATION WITH THE EC PRIOR TO INSTALLATION.
- THE MECHANICAL AND HVAC SYSTEMS ARE TO BE DESIGN/BUILD BY THE MECHANICAL CONTRACTOR (MC). THE MC SHALL BE RESPONSIBLE FOR THE PREPARATION OF STAMPED MECHANICAL AND HVAC DRAWINGS AS MAY BE REQUIRED FOR THE WORK TO BE PROVIDED. PRIOR TO THE START OF ANY WORK THE MECHANICAL CONTRACTOR (MC) IN COORDINATION WITH THE GC SHALL VERIFY THE PROPOSED LAYOUT AND DESIGN WITH THE OWNER & ARCHITECT FOR APPROVAL. THE M.C. SHALL PROVIDE THE NEW EQUIPMENT & MODIFICATION OF THE MECHANICAL SYSTEMS AS PART OF THEIR SCOPE OF WORK. THE MC SHALL COORDINATE HIS WORK WITH ALL OTHER TRADES. THE LOCATIONS, SIZE, AND UTILITY REQUIREMENTS FOR ALL MECHANICAL EQUIPMENT AND FIXTURES SHALL BE PROVIDED BY THE OWNER TO THE GC FOR COORDINATION WITH THE MC PRIOR TO INSTALLATION.
- CONTRACTORS AND SUB CONTRACTORS ARE REQUIRED TO VISIT THE SITE PRIOR TO BIDDING THE WORK TO VERIFY FIELD CONDITIONS AND TO BECOME FAMILIAR WITH THE SCOPE OF WORK REQUIRED AT THE SITE, LIMITATIONS ON CONSTRUCTION, AND OTHER IMPACTS OF THE EXISTING CONDITIONS ON THE WORK REQUIRED.
- THE GENERAL CONTRACTOR AND ALL SUB CONTRACTORS SHALL GUARANTEE ALL LABOR AND EQUIPMENT FOR A MINIMUM OF ONE (1) YEAR FROM THE DATE OF SUBSTANTIAL COMPLETION.
- THE GC SHALL ENSURE THAT EACH SUBCONTRACTOR BEARS HIS FULL RESPONSIBILITY FOR DAILY CLEANING AND NECESSARY RUBBISH REMOVAL DURING CONSTRUCTION AND IMMEDIATELY UPON COMPLETION OF HIS WORK.
- THE GC AND ALL SUBCONTRACTORS SHALL COORDINATE ALL OF THEIR WORK WITH THE HVAC, PLUMBING, FIRE PROTECTION, FIRE ALARM, ELECTRICAL, AND MECHANICAL ELECTRICAL WORK WITH THE OWNER SUPPLIED EQUIPMENT. ALL SUBCONTRACTORS SHALL BECOME FAMILIAR WITH THE OWNER'S EQUIPMENT TO BE INSTALLED AND LOCATE AND INSTALL THEIR OWN WORK IN ACCORDANCE WITH THE OWNER'S EQUIPMENT SO THAT THERE ARE ADEQUATE FACILITIES AND UTILITIES PROVIDED FOR THE OWNER'S EQUIPMENT. IF A COORDINATION PROBLEM IS OBSERVED OR IS PROBABLE, THE SUBCONTRACTOR SHALL IMMEDIATELY NOTIFY THE GC UPON DISCOVERY. THE GC SHALL NOTIFY THE OWNER AND THE ARCHITECT OF THE COORDINATION ISSUE IN WRITING.
- THESE DOCUMENTS ARE DESIGNED BASED ON EXISTING DOCUMENTATION AND FIELD INFORMATION. ALL VERIFICATIONS OF EXISTING UTILITIES, MANUFACTURERS INFORMATION AND DATA, AND DIMENSIONAL VERIFICATION IS THE RESPONSIBILITY OF THE GC AND SUBCONTRACTORS PRIOR TO THE START OF WORK. THE GC SHALL VERIFY ALL LOCATIONS AND IF THE EXISTING INFORMATION SHOWN ON THESE DRAWINGS IS IN CONFLICT WITH OTHER INFORMATION OR THE LOCATIONS OF THE EXISTING UTILITIES OR OTHER EXISTING CONDITIONS ARE IN CONFLICT OR DEVIATE FROM THE INFORMATION OR DESIGNS INDICATED ON THE PLANS, OR THE EXISTING CONDITIONS DO NOT ALLOW THE WORK TO BE CONSTRUCTED AS DESIGNED, THE SUBCONTRACTORS SHALL IMMEDIATELY NOTIFY THE GC IN WRITING, WHO SHALL THEN NOTIFY THE ARCHITECT IN WRITING.

- WHERE MANUFACTURES DATA AND INFORMATION DIFFERS FROM THE INFORMATION SHOWN ON THESE DRAWINGS, THE GC AND ALL SUBCONTRACTORS SHALL IMMEDIATELY NOTIFY THE GC, OWNER AND THE ARCHITECT IN WRITING.
- ALL DIMENSIONS ARE TO BE TAKEN FROM NUMERIC DESIGNATIONS ONLY; DIMENSIONS ARE NOT TO BE SCALED OFF OF THE DRAWINGS.
- THESE NOTES ARE TO APPLY TO ALL DRAWINGS AND GOVERN UNLESS MORE SPECIFIC REQUIREMENTS ARE INDICATED THAT ARE APPLICABLE TO PARTICULAR DIVISIONS OF THE WORK.
- ALL DIMENSIONS ARE TO FACE OF STUD UNLESS OTHERWISE NOTED.
- DESIGN IS BASED ON THE INTERNATIONAL RESIDENTIAL CODE (IRC) 2015, THE INTERNATIONAL ENERGY CONSERVATION CODE (IECC) 2018, AND THE MASSACHUSETTS BUILDING CODE 2015 AMENDMENTS. CONSTRUCTION SHALL CONFORM WITH ALL APPLICABLE SECTIONS.

ENERGY EFFICIENCY:

TABLE R402.1.2 INSULATION AND FENESTRATION REQUIREMENTS BY COMPONENTS (2018 IECC ENERGY EFFICIENCY), CLIMATE ZONE 5

| | |
|--------------------------------|--------------|
| FENESTRATION U-FACTOR | 0.30 |
| SKYLIGHT-FACTOR | 0.55 |
| GLAZED FENESTRATION SHGC | NR |
| ATTIC R-VALUE | 49 |
| WOOD FRAME WALL R-VALUE | 20 OR 13 + 5 |
| MASS WALL R-VALUE | 13/17 |
| FLOOR R-VALUE | 30 |
| BASEMENT WALL R-VALUE | 15/19 |
| SLAB R-VALUE AND DEPTH | 10, 2 FT |
| CRAWL SPACE WALL R-VALUE | 15/19 |
| FIXED FENESTRATION U-FACTOR | 0.38 |
| OPERABLE FENESTRATION U-FACTOR | 0.45 |
| ENTRANCE DOORS U-FACTOR | 0.77 |
| SKYLIGHTS U-FACTOR/SHGC | 0.50/0.40 |

SYMBOL KEY

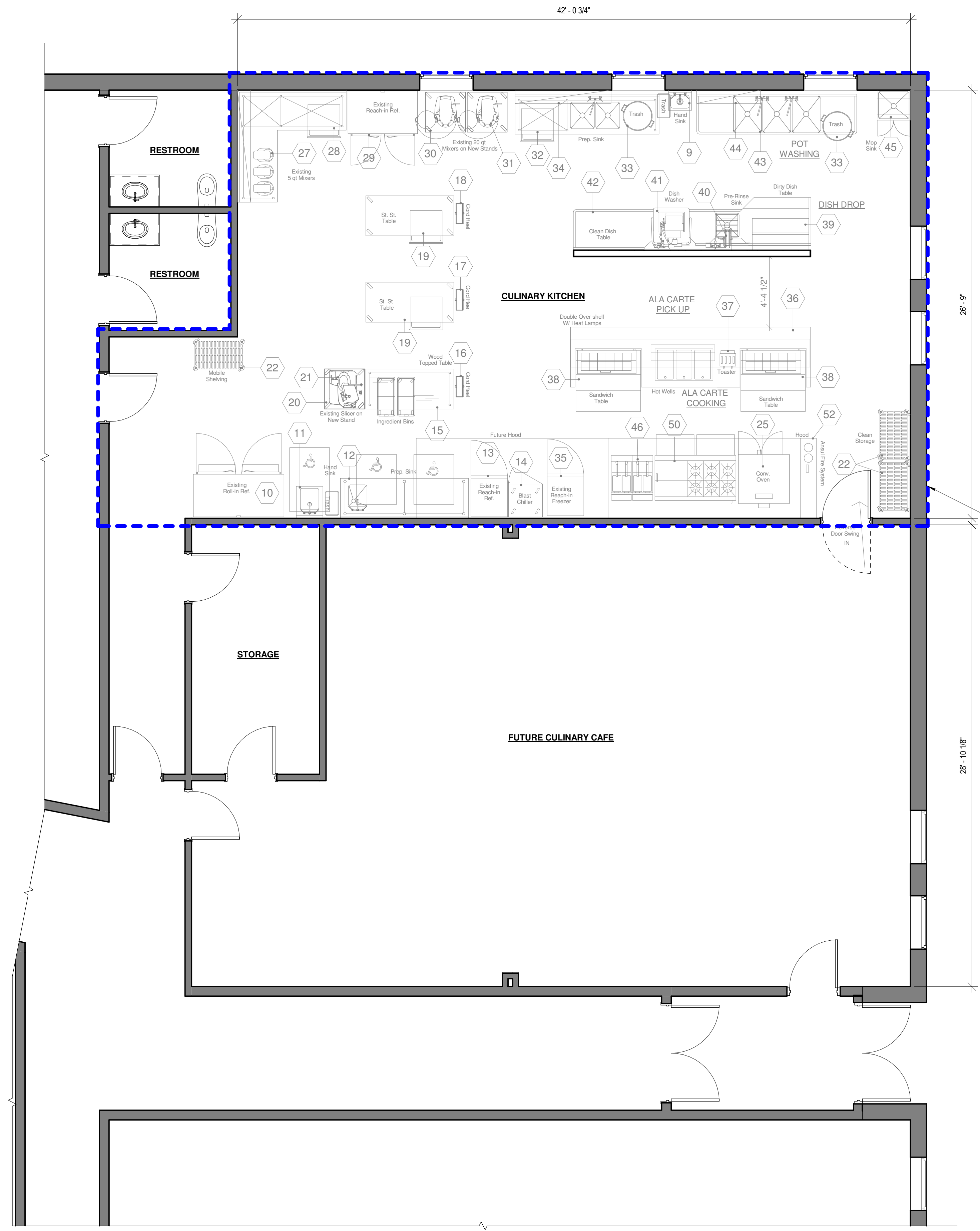
| | | | | | |
|---|--|----------------------------|--|----------------|--|
| EXISTING WALLS | | BUILDING ELEVATION CALLOUT | | WINDOW TAG | |
| NEW WALLS | | INTERIOR ELEVATION CALLOUT | | DOOR TAG | |
| DEMOLISHED WALLS | | BUILDING SECTION CALLOUT | | CENTERLINE | |
| BUILDING FLOOR ELEVATION | | WALL SECTION CALLOUT | | DETAIL CALLOUT | |
| PLAN, ELEVATION, SECTION OR DETAIL IDENTIFICATION | | | | | |
| COLUMN LINES | | | | | |

ABBREVIATION LIST

| | | | | | |
|-------|----------------------|----------|---------------------------------|---------|---------------------------|
| AFF | ABOVE FINISHED FLOOR | HORIZ. | HORIZONTAL | SIM. | SIMILAR |
| ACT | ACOUSTICAL CEILING | INSUL. | INSULATION | SRO | SINGLE RESIDENT OCCUPANCY |
| ALUM. | ALUMINUM | JAN. | JANITOR | S.S. | STAINLESS STEEL |
| BB | BLUEBEARD | JT. | JOINT | S.S.M. | SOLID SURFACE MATERIAL |
| BIT | BITUMINOUS | MAS. | MASONRY | STRUCT. | STRUCTURAL |
| BSMT | BASEMENT | MECH. | MECHANICAL | T.B. | TOWEL BAR |
| CAB | CABINET | MTL. | METAL | THRESH. | THRESHOLD |
| CL | CENTERLINE | M.O. | MASONRY OPENING | T.O. | TOP OF |
| COL | COLUMN | N.I.C. | NOT IN CONTRACT | TYP. | TYPICAL |
| CONC | CONCRETE | NOM. | NOMINAL | U.O.N. | UNLESS OTHERWISE NOTED |
| CT | CERAMIC TILE | O.C. | ON CENTER | VERT. | VERTICAL |
| DTL | DETAIL | P.L. | PROPERTY LINE | V.I.F. | VERIFY IN FIELD |
| DN | DOWN | PLAS. | PLASTER | W.D. | WOOD |
| DS | DOWNSPOUT | PLAM. | PLASTIC LAMINATE | W.H. | WALL HEATER |
| ELEC | ELECTRICAL | PLYWD. | PLYWOOD | | |
| ELEV | ELEVATION | PT. | PRESSURE TREATED | | |
| EQ | EQUAL | PTD. | PAINTED | | |
| FL | FLOOR | R | RISER | | |
| FDN | FOUNDATION | REQ. | REQUIRED | | |
| FO | FACE OF | RET. | RETAINING | | |
| FE | FIRE EXTINGUISHER | S.A.F.B. | SOUND ATTENUATING FIRE BLANKETS | | |
| GWB | GYPSUM WALL BOARD | | | | |
| HC | HANDICAP | | | | |

SCHEMATIC DESIGN

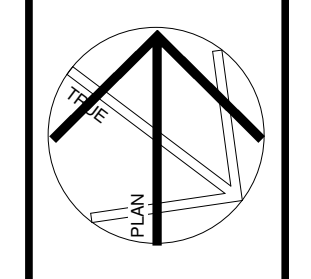
January 11th, 2022



- SCOPE OF WORK:**
- DEMOLITION:
 - DEMO EXISTING KITCHEN EQUIPMENT
 - DEMO EXISTING MEP
 - DEMO EXISTING CEILINGS
 - DEMO EXISTING FLOORING
 - DEMO EXISTING PARTITIONS NECESSARY FOR NEW WORK
 - NEW WORK:
 - NEW MEP SYSTEM
 - FURNISH & INSTALL NEW & EXISTING TO REMAIN KITCHEN EQUIPMENT
 - NEW ANSUL HOOD & FIRE SUPPRESSION SYSTEM
 - NEW RESILIENT FLOORING
 - NEW ACT CEILING
 - NEW LED LIGHTING
 - PAINT ALL EXISTING WALLS, DOORS/DOOR FRAMES AND WINDOW FRAMES
 - NEW DOORS AS INDICATED

PHASE 1 - LIMIT OF WORK

1 CULINARY ARTS KITCHEN PLAN - PHASE 1
Scale: 1/4" = 1'-0"



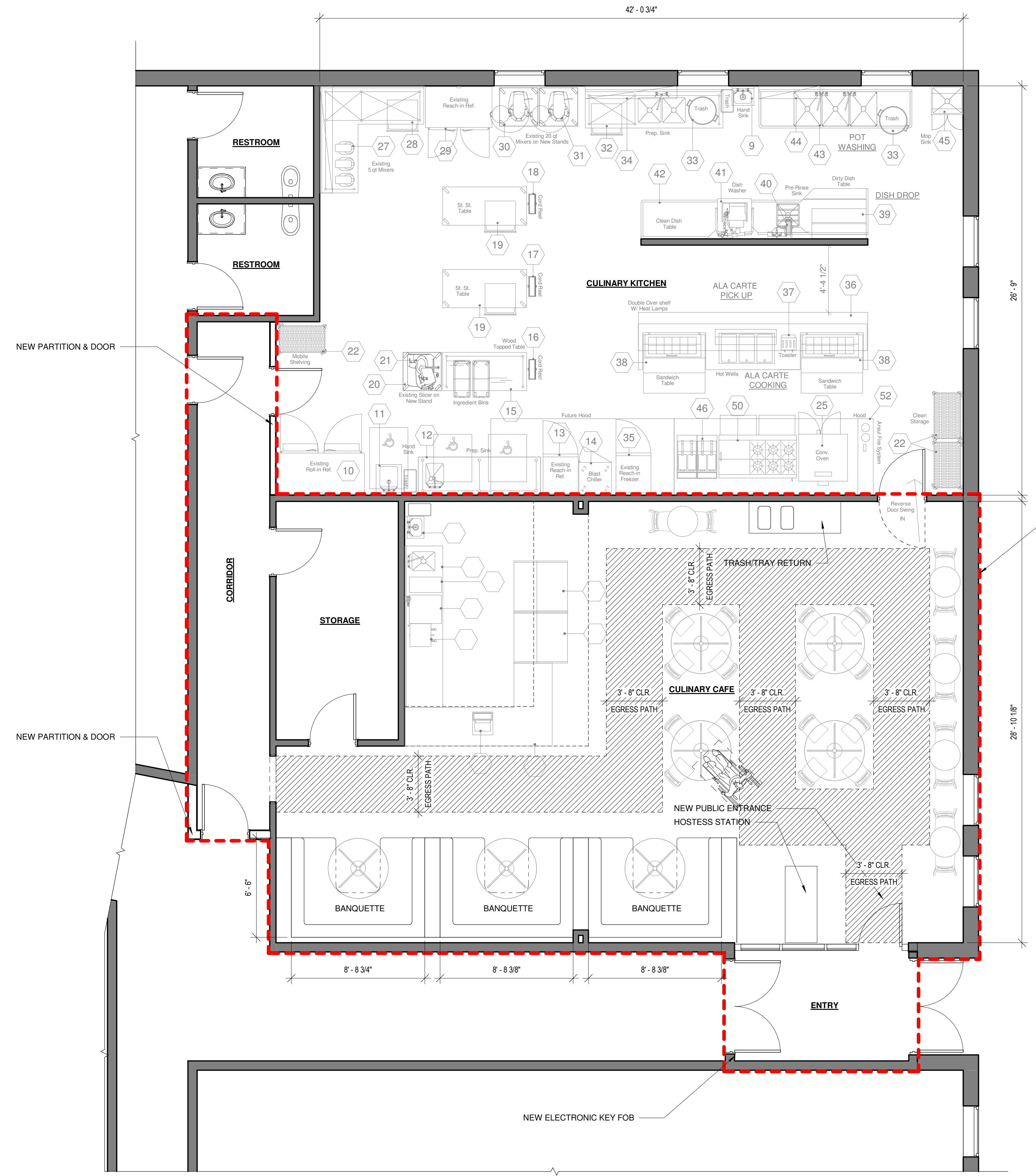
| REVISIONS NO. | DATE | REMARKS |
|---------------|------|---------|
| | | |
| | | |

SCHEMATIC DESIGN
January 11th, 2022

Carver MS/HS Culinary Arts
254 Bay Road
South Hamilton, MA 01982
CULINARY ARTS KITCHEN PHASE 1 PLAN
SCALE: 1/4" = 1'-0"

DRAWING NUMBER
A101
JOB NUMBER C119

1 CULINARY ARTS CAFE PLAN - PHASE 2
Scale: 1/4" = 1'-0"

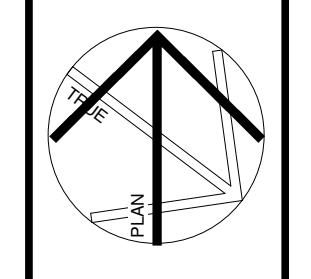


SEATING COUNT:

| | |
|--------------------|-----------|
| HIGH TOPS | 10 |
| BOOTH | 12 |
| TABLES | 16 |
| TOTAL COUNT | 38 |

- SCOPE OF WORK:**
- DEMOLITION:
 - DEMO EXISTING FLOORING
 - DEMO EXISTING CEILINGS
 - DEMO EXISTING PARTITIONS NECESSARY FOR NEW WORK
 - NEW WORK:
 - CAFE MILLWORK & BANQUETTES
 - FURNISH & INSTALL NEW CAFE KITCHEN EQUIPMENT
 - FURNITURE
 - NEW RESILIENT FLOORING
 - NEW ACT CEILING & GWB SOFFIT
 - NEW LED LIGHTING
 - PAINT ALL EXISTING WALLS, DOORS/DOOR FRAMES AND WINDOW FRAMES
 - NEW PARTITIONS & DOORS AS INDICATED
 - NEW STOREFRONT WALL & DOOR
 - NEW ELECTRONIC KEY FOB

PHASE 2 - LIMIT OF WORK



| REVISIONS NO. | DATE | REMARKS |
|---------------|------|---------|
| | | |
| | | |

SCHEMATIC DESIGN
January 11th, 2022

Carver MS/HS Culinary Arts
899 Meadow Road, Carver, MA 02330
CULINARY ARTS CAFE PHASE 2 PLAN
SCALE: 1/4" = 1'-0"

DRAWING NUMBER
A102
JOB NUMBER C119

| REVISIONS NO. | DATE | REMARKS |
|---------------|------|---------|
| | | |
| | | |
| | | |

SCHEMATIC DESIGN
OCTOBER 25TH, 2021

Carver Middle High School
 60 South Meadow Road
 Carver, MA 02330
FOODSERVICE EQUIPMENT PLAN
 SCALE: As Noted

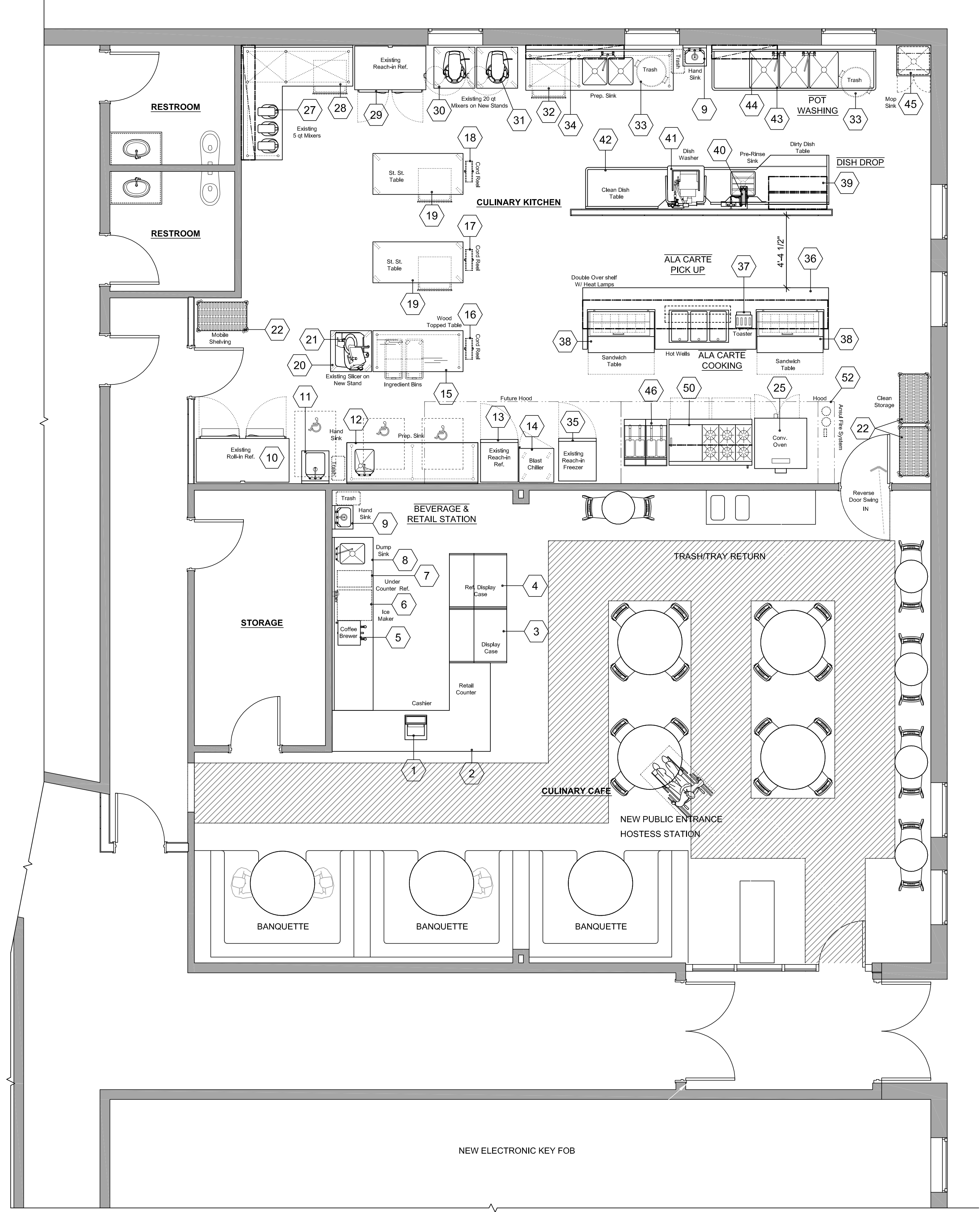
DRAWING NUMBER
F101.2
 JOB NUMBER C119

SCHEDULE OF FOODSERVICE EQUIPMENT

| Item | Qty | Description |
|------|-----|-----------------------------|
| 1 | 1 | Cashier terminal |
| 2 | 1 | Service counter |
| 3 | 1 | Refrigerated display case |
| 4 | 1 | Dry display case |
| 5 | 1 | Coffee brewer |
| 6 | 1 | Under counter ref. |
| 7 | 1 | Under counter ice maker |
| 8 | 1 | Service counter |
| 9 | 2 | Hand sink |
| 10 | 1 | Existing refrigerator |
| 11 | 1 | ADA Hand sink |
| 12 | 1 | ADA prep. counter |
| 13 | 1 | Existing refrigerator |
| 14 | 1 | Blast chiller |
| 15 | 1 | Wood topped table |
| 16 | 3 | Cord reels |
| 17 | - | spare number |
| 18 | - | spare number |
| 19 | 1 | Stainless steel work tables |
| 20 | 1 | Slicer stand |
| 21 | 2 | Existing slicer |
| 22 | 3 | Storage shelf |
| 23 | - | spare number |
| 24 | - | spare number |
| 25 | 1 | Convection Oven |
| 26 | - | spare number |
| 27 | 1 | Existing 5qt mixers |
| 28 | 1 | Prep. counter |
| 29 | 1 | Existing refrigerator |
| 30 | 2 | Mobile stands |
| 31 | 2 | Existing mixers |
| 32 | 1 | Prep. counter with sinks |
| 33 | 2 | Waste barrels |
| 34 | 1 | Wall shelf |
| 35 | 1 | Existing refrigerator |
| 36 | 1 | Chefs table |
| 37 | 1 | Toaster |
| 38 | 2 | Sandwich unit |
| 39 | 1 | Soiled dish table |
| 40 | 1 | Pre rinse sprayer |
| 41 | 1 | Ware washer |
| 42 | 1 | Clean dish table |
| 43 | 1 | Three bay sink |
| 44 | 1 | Wall shelf |
| 45 | 1 | Mop cabinet |
| 46 | 2 | Fryers |
| 47 | - | spare number |
| 48 | - | spare number |
| 49 | - | spare number |
| 50 | 1 | Range with oven & griddle |
| 51 | - | spare number |
| 52 | 1 | Exhaust hood w/ fire system |
| 53 | - | spare number |

PLAN NOTES

- IT IS THE RESPONSIBILITY OF THE KITCHEN EQUIPMENT CONTRACTOR TO FIELD VERIFY THE DELIVERY PATH OF ALL EQUIPMENT WITHIN THEIR SCOPE WITH BUILDING CONDITIONS PRIOR TO ORDERING TO CONFIRM ALL EQUIPMENT FITS WITHIN THE DESIGNATED SPACE AS LOCATED ON PLANS.
- KITCHEN EQUIPMENT CONTRACTOR SHALL COORDINATE WITH THE GENERAL CONTRACTOR AS NECESSARY FOR OPENINGS IN BUILDING, WALL LEAVE OUTS, DOOR WIDTHS AND HEADER HEIGHTS REQUIRED FOR DELIVERY AND INSTALLATION MEANS.
- FINISHES TO ALL WALLS, FLOORS AND CEILINGS ARE TO BE PROVIDED BY THE GENERAL CONTRACTOR AS SPECIFIED BY THE PROJECT ARCHITECT TO MEET THE REQUIREMENTS OF THE LOCAL HEALTH DEPARTMENT.
- REVISIONS TO THESE PLANS DUE TO FIELD CONDITIONS MUST BE SUBMITTED TO THE PROJECT DESIGN TEAM FOR REVIEW AND APPROVAL PRIOR TO PROCEEDING WITH CONSTRUCTION.
- FLOORING MATERIAL SPECIFIED BY THE ARCHITECT MUST BE PROVIDED WITH A CONVEX BASE AT ALL WALLS TO INCLUDE THE INTERIOR AND EXTERIOR OF WALK-IN REFRIGERATED ROOMS.
- ALL FOODSERVICE EQUIPMENT AND CUSTOM FABRICATED ITEMS MUST MEET THE STANDARDS OF THE NATIONAL SANITATION FOUNDATION AND SHALL BE LABELED ACCORDINGLY.



FOODSERVICE EQUIPMENT PLAN

Scale: 1/4" = 1'-0"