

M I N U T E S
CARVER SCHOOL COMMITTEE
Monday, SEPTEMBER 17, 2018

6:30 p.m. OPEN MEETING

School Committee Present:

James O'Brien
Andrew Soliwoda
Andrew Cardarelli
Stephanie Clougherty

Absent: Gina Marie Hanlon-Cavicchi

Also Present:

Jenna Sweeney, Student Council Representative
Scott Knief, Superintendent
Brad Brothers, Chief Operations and Finance Officer
Meredith Cargill, Director Curriculum, Instruction and Technology

Meeting Opened: Andrew Soliwoda opened the meeting at **6:30 pm** with Pledge of Allegiance.

I. **Executive Session**

Motion: made by Andy Cardarelli to go into executive session to conduct strategy sessions in preparation for negotiation/collective bargaining with union personnel with a return to regular session at 7:00 p.m.

Second: Stephanie Clougherty

Vote: Unanimous

Meeting called back to order:

James O'Brien opened the meeting at **7:03 pm** with Pledge of Allegiance.

Recognition: CMHS National Banner Unified Champion School

[Video Recognition](#) | [Unified Champion Letter](#) | [Unified Champion Press Release](#)

Recognition was given to administrators, coaches, staff and students who have participated in Unified Sports. Due to the efforts of the team members and leaders, Carver Middle High School has been recognized nationally as a Special Olympics Unified Champion School. Only 10 schools in Massachusetts, and 131 schools nationally receive this distinction.

Attending from Carver Middle High School: Mary Willett, Michael Santos, Pamela Reed and Michael Schultz and students/team members: John "Jake" Cotter, Krystal Neil, Emma Reilly, Hayden Roche and Andrew Walker.

Mary Willett offered thanks for taking time to acknowledge the Unified Team and shared how Carver Middle High School has grown in their unified sports programs including: Unified Bocce Team (Recreational with Student Council) Unified Soccer Team (developmental with JV and Varsity Teams) Track and Field Team (Competitive - following MIAA rules) Mary has been part of the special olympics

team for 18 years - started by Deb Pomella and Suzanne Wronski at the elementary school. Mary offered thanks to coaches and supporters, Roger King, Deb Pomella, Suzanne Wronski, Michael Schultz, Pam Reed, Michael Santos and the families of the students. A slideshow of pictures from the unified sports team was shared.

Student Jake Cotter shared his excitement about this recognition. He does long jump and javelin and soccer as well and serves as Assistant Coach for the team. He is grateful to work with his teammates and his coaches. He stated: “to me - unified means having people there for you to support you”

Mr. Knief shared that there is also a banner that is given with this honor and distinction that will be displayed in our gymnasium with the other athletics banners and an unveiling will be scheduled with the student body with recognition for our unified teams.

I. Comments from the General Public:

Tammy Johnson, 7 John Alden Ct.: Had priority list concerns in regards to the facilities use policy. As an extra-curricular advisor, she was concerned that the schools don't have priority over town meetings.

Emily Slavin, Recreation Coordinator:

Wanted to inquire as to where the recreation department falls within the proposed building use policies. She would like to find activities for students in town and a location where the costs can be kept low for parents.

Adam Holmes, 12 Leonard Street:

Asked if the proposed building use policy been shared with the public. He asked for time to ask questions and concerns later in the meeting as it's hard to share concerns on a document not yet seen.

John Rozen, Carver Youth Basketball:

Mr. Rozen had heard some numbers in regards to what the building use costs might be. There are 250 kids that play Carver Youth Basketball in total. He distributed a document with school committee members that outlined the breakdown of the existing fee schedule from the youth basketball league. He noted the expenses showed season totals to operate just grade 3 - 8 rec division which are \$19,375 in cost = \$87 roughly per player per season. Pricing and registration has already been completed for the 2018-2019 school year. The impact on the increased costs would be \$4,323 just to run games on the weekend. Carver Youth Basketball is fearful that they might not be able to handle the increase this year with an addition of \$5,000 per year in maintenance and security. He is curious as to how that money will actually be used.

Eric Salazar, Carver Cowboys - Football and Cheer:

As the head of Carver Cowboys Football and Cheer, Mr. Salazar shared that in regards to the proposed building use policy, he had questions on use, how to schedule and when will facilities, especially fields, would be available.

Michael Balzarini, 13 Williams Drive:

Shared issues with the field use, specifically with the football and cheer program. The new field is

beautiful and he is a big supporter of the field. He believes it will be a big draw for kids to continue to play sports and be active. The town should be proud. The practice schedule will be very important to use the field with lights as there are not any lights on the other fields in town. Currently youth football and cheer practices begin at 5:30 p.m. and by November they only get 30 minutes of practice in before dark. He believes it is something important to think about for the youth programs.

Mr. O'Brien thanked everyone for their input and stated that the school committee would definitely take them into consideration. He asked the community members to please watch the televised coverage of the full school committee meeting if they wouldn't be present for the discussion in order to gather additional information because the school committee wants community input on these matters.

- II. **Comments from the EAPC:** Tom Pinto thanked the school committee for their cooperation in the negotiations that happened over the course of the summer and the end of the last year. He also publicly thanked the Para Bargaining Unit and the Paraprofessionals that came to show their support during negotiations.

- III. **Update by Student Advisory Council: Jenna Sweeney - Student Council representative:** Student council had a very busy summer. Seniors, Jenna Sweeney and Brenna Lagerquist attended the National Student Council conference in Minnesota and four senior members of the student council attended the Massachusetts Association of Student Councils (MASC) Summer leadership program in Worcester. The Student Council also volunteered at Carver's Annual Old Home Day and the Annual Firefighters Clambake. The fall is proving to be just as busy for the student council as the Executive Board Officers are looking forward to attending the Executive Board Officer workshop at Holy Cross College on October 12th as well as the annual SEMASC (Southeastern Massachusetts Association of Student Councils) conference held at Silver Lake High School on October 9th. Presently, they are making plans for CrusaderFEST and looking at logistics with the construction. Jenna was also pleased to share that Junior, Morgan Campbell has been invited to represent Carver at the student council President's Dinner on Friday, October 5th.

Mr. Knief took the opportunity to publicly congratulate Jenna Sweeney and Josh Kennedy for the regional positions they hold. (Regional positions: Josh Kennedy - Publicity Coordinator for the southeast Region, Jenna Sweeney - Webmaster for the Southeast Region.)

IV. **Approval of Minutes**

August 20, 2018 - Regular Session Minutes

Motion: Andrew Soliwoda

Second: Andy Cardarelli

Vote: Unanimous

School Committee | Board of Selectmen Joint Session Minutes 6-26

Motion: Andrew Soliwoda

Second: Andrew Cardarelli

Vote: Unanimous

School Committee | Board of Selectmen Joint Executive Session 6-26

Motion: Andrew Soliwoda

Second: Andrew Cardarelli

Vote: Unanimous

V. Reports from the Superintendent:

A. Personnel Updates

Present at the meeting and welcomed and introduced by their building principals were the following new teachers: Ben Tan, CES Music Teacher; Mary Guiney, MHS Science Teacher; Reegan Whipple, MHS Foreign Language; and New Assistant Principal at the Middle High School, Michael Martin.

Ruby Maestas: Ben Tan - CES Music Teacher: Ben has his undergraduate in journalism from Emerson and his Master's degree from the Boston Conservatory in Music Education. His specialized instrument is the piano but he loves the guitar and ukulele and will be offering lessons to grade 5 students in the ukelele later in the year. He has also been a musical director for a number of productions. Ben has shared that Carver has been a warm and welcoming community.

Janelle Holley: Mary Guiney, MHS Science Teacher: Mary grew up in Plymouth, Massachusetts and studied Anthropology at Smith College and also at Bridgewater State University. Most recently she taught Science and Math in Scituate. This is her first year teaching grade 6.

Reegan Whipple, MHS Foreign Language: Reegan grew up in Plymouth, Massachusetts and is from a cranberry growing family. She is a graduate of Providence College with her Master's in Education, Teaching and Curriculum. She formerly taught at Sturgis Charter School.

Michael Martin - MHS Assistant Principal: Mike was born and raised in Scotland where he attended the University of Paisley. He was the head of outdoor education and athletics at Camp Bournedale in Plymouth where he later became the Educational Director. He was the Assisant Principal at Monomoy Regional for past 3 years.

Mr. Knief shared that for each of these positions, there were outstanding candidate pools. All of these teachers are highly qualified and the Carver School District is thrilled to have them. All the school committee members offered their welcome.

The following new hires were announced: Michael Martin, MHS Assistant Principal; Angela Patten, MHS Sped Para; Jessica Rizzuto, MHS Sped Para; Nancy McLean, MHS Long Term Sub, ELL; Diandra Bergman, MHS Long Term Sub, Art (start date: 11/21); Sarah Baker, Food Service; Phillip Genatossio, Long Term Sub, Athletic Trainer.

The following resignations were announced: Kayla Trudeau, MHS Sped Para; Carol Kelley, MHS Sped Para; Caitlyn Bryan, MHS Science; Anthony Fulmine, MHS Sped Para; Annette Buckley, Food Service

B. **Superintendent's 2018-2019 Goals**

Scott Knief, Superintendent of Schools shared his goals for the 2018-2019 school year. As part of the evaluation process, Mr. Knief is required to provide three goals to the school committee for their approval.

Professional Practice Goal: In order to develop skills in strategy development, data analysis, and instructional leadership; I will complete the third year of the New Superintendent Induction Program as measured by continued develop and implementation of the Educational BluePrint by May of 2019.

The induction program is a three year program in conjunctions with the Board of Education and the MA Association of Superintendents. The mentoring program is in its third year and is divided into regional contingencies. All superintendents in the southeast MA will be meeting in Carver several times throughout this year.

District Improvement Goal: In order ensure that the district has an evaluation system that supports teachers and administrators in improving their overall performance, I will organize a team of administrators and teachers to review, and as appropriate revise, the educator evaluation system for teachers as measured the creation of a revised educator evaluation system for the Carver Public Schools.

Student Learning Goal: In order to develop student's self-awareness and self-management skills to improve academic outcomes, I will work with the Administrative Leadership team in implementing the Safe and Supportive Schools Action Plan, develop as part of the Safe and Supportive Schools grant through developing programs to assist students social emotional learning skills as measured by programmatic evaluations and teacher professional development opportunities in social emotional learning.

Motion: Andrew Soliwoda made a motion to approve the Superintendent's Goals for the 2018-2019 school year.

Second: Andrew Cardarelli

Vote: Unanimous

Scott Knief answered the school committee's questions in relation to the education evaluation guidelines. Formerly teachers were only formally evaluated every four years once a teacher gained professional status. These systems were different as each town/committee/union had their own system. The state was concerned with the discrepancies and so in 2011 the state mandated the new structure. The new evaluation process was based upon established goals in professional practice and student learning and frequent and regular evaluations.

C. **Grand Opening Ceremony**

The Grand Opening Ceremony is scheduled for Thursday, September 20 at 5:00p. There will be several speakers including State Treasurer, Deborah Goldberg who will be speaking on behalf of the MSBA (Massachusetts School Building Authority). Quite a few Elementary parents have come to see the school already as part of the Open Houses, but we see this as an opportunity for the whole community to come. Various members of the community will be speaking and or participating. There are six (6) project areas each named by a important historical figure in the community. The 5th grade student committee who did the research and chose the names of those locations will be presenting in each of these project areas throughout the evening.

Unfortunately, there will not be lights yet in the parking lot, however, Carver Fire will be providing spot lights on the parking lot to ensure safety upon exit. There will be old elementary school bricks for sale that evening - 130 bricks were engraved from the old building - at \$20 per brick. The money raised from the bricks will go to defer the cost of the grand opening and beyond that it will go towards the walking and running path to be built at the end of the project.

D. **Updates on Track and Field Project at MHS**

Prior to a timelapse video of the progress of the track and field project, made by Bruce Skinner (through September 8) Mr. Knief shared that the track and field project continues to move along well. The field installation is almost complete and the site work is also coming together. At this point, they are still looking for substantial completion between October 3rd and October 10th. The goal was to allow each high school team the ability to have a home game on the field. The progress seems to still be on target with this goal as this project has moved along effectively with minimal change orders. Currently the school has approved 39,102 in change orders, which is less than 1% of the total project cost. The largest change order was the addition of what is called the Finishlynx system for \$13,500 which will allow for digitized timing of races on the track. The majority of the changes have been owner generated. The contingency was set at 3% of the total project and we currently have \$118,133 remaining in the contingency funds. There is a good chance to come in under budget.

The details for the Grand Opening of the field have not yet been decided on but there will be a ceremony planned and the Administration will be focusing on that following the Grand Opening of the Elementary School.

VI. **Recommendations from the Superintendent**

A. **Paraprofessional Bargaining Agreement 2018-2021**

Mr. Knief welcomed the EAPC President, Tom Pinto and EAPC Vice President, Tammy Johnson and Paraprofessional negotiations representatives. He shared that he believed the negotiations went well and thanked the Paraprofessionals for their participation. He supports this ratification and shared the following updates:

The tentative agreement between the Paraprofessional bargaining unit and the negotiations sub-committee of the school committee is linked above. The package includes minor language changes, including a revision of the language around professional days. The financial terms of the agreement include:

- Increasing longevity for employees with between 15-19 years of service from \$475 to \$600
- Increasing longevity for employees over 20 years of service from \$625 to \$800
- The bus monitor rate is established at \$13 an hour - currently bus monitors are paid on the salary schedule which is a minimum rate of \$14.20
- A restructuring of the salary schedule as stated below:
 - FY19
 - ◆ Reconfigure wage schedule
 - ◆ Add 0.45 to FY 18 Step 1
 - ◆ Remaining steps 1% more than previous step
 - FY 20
 - ◆ Add 0.35 to FY19 Step 1
 - ◆ Remaining steps 1% more than previous step
 - FY21
 - ◆ Add 0.25 to FY20 Step 1
 - ◆ Remaining steps 1% more than previous step

Motion: Andrew Soliwoda made a motion to approve the negotiated Paraprofessional agreement.

Second: Andrew Cardarelli

Vote: Unanimous.

James O'Brien and Andrew Soliwoda thanked the Paraprofessionals sharing that they are a testament of the great people we have working at Carver Public Schools. Thanks were also offered for the work done to creatively to find solutions all around. "The town of Carver is lucky to have you."

- B. **Discussion with Board of Selectmen for Budget Planning:** James O'Brien and Scott Knief have reached out to Alan Dunham of the Carver Board of Selectmen, about planning a meeting of the School Committee and Board of Selectmen. They are not looking to form a committee, but looking instead to be invited or included in as chairs and vice chairs in both committees (James O'Brien and Andrew Soliwoda, Alan Dunham and Ron Clarke) will find ways to effectively use the budget to move things forward properly. The information then would come back to the respective committees. The intent of the quarterly meetings was to stay on the same page - they believe this is a better way to accomplish this. Both Andrew Cardarelli and Stephanie Cloughery agreed, believing it is important to continue to have the needs of schools and our goals expressed and shared.

Mr. O'Brien stated that a major topic of the meeting would be increasing funding for the school department. At the recommendation of Alan Dunham, it was suggested that a working group made up of the Chair and Vice-Chair of the School Committee, the Board of Selectmen, Michael Milanowski, Carver Town Administrator, Brad Brothers, Chief Operations and Finance Officer, Scott Knief, Superintendent of Schools and Meg LaMay, Carver Town Finance Director to review the financial situation and make recommendations to both boards about how we can increase operational budgets across the town.

- C. **Second Reading of:**

[Policy BGE: Policy Dissemination](#)

The revised policy is linked above. The intention of the revision is to make a clear statement that School Committee policies will be made available to the public. The policy manual will be digitized and available on the district's website. Beyond the publicizing of the entire policy manual, some key policies will also be highlighted - for example this policy stating that the all district policies will be made available to the public. This is the second reading of the policy. The policy manual has already been placed on our website at www.carver.org under School Committee → School Committee Policy Manual as one PDF but a better more easily navigated and will be displayed and shared that new form at our October Meeting.

Motion: Stephanie Clougherty made a motion to adopt the revised Policy

Second: Andrew Cardarelli

Vote: Unanimous

Policy KG | KGR: Community Use of School Facilities [original policy](#) | [proposed revision](#)

This is the second reading of the policy with a goal to move this for a vote in October. Linked above is the current Community Use of School Facilities Policies. The proposal is that these policies are combined into one policy called KG. There are four major changes in the proposed policy.

1. First, the school would begin to charge local community groups a small fee for the use of the fields and building space. Under the current policy local community groups only have to pay a custodial fee and/or a security fee based upon the needs of their request. In response to Mr. Rozen's question: Some of the fees currently paying are rolled into the new fee.
2. Second, the school would require that a custodian/security member is always present for any group to use the building, including on weekends. The school therefore would no longer charge a separate fee for the custodian and/or security it would be all covered under the building use fee when applicable. It all comes back to security, we have a great new field space and we have a responsibility to help maintain the spaces and that means having a certain level of security. Once again, wrapped into the field use fees.
3. Third, the fee on weekends would be different than during the week based on an additional shift for custodians as none are regularly scheduled for weekends.
4. Finally, the overall fee structure has increased for use of all spaces.

The concern seems to be that people would to see the proposed policies. We can post these online on our website, we will also be certain to share this new proposed policy with the leaders of the youth sports in town and recreation department.

Our purpose is twofold. We now have new and great spaces. and there has been concern in town about the prior upkeep and maintenance of the current facility. The turf field does have a replacement cost and it is our responsibility to take care of it and also save for the replacement to help pay for it to ease the burden of the town.

In the current climate, our security levels have been raised and heightened we must do the best we can to maintain fields and facilities and also keep them safe and secure.

Brad Brothers addressed the following points/questions:

- Security: In the past there were too many badges dispensed with too many people who had access to the buildings.
- Funding: We all want something new, but we don't often think about the maintenance behind it. We must start budgeting for that now and have an account prepared to take care if it. We had a large cost presented just a short time ago to maintain, update and fix the current fields that we didn't have a budget for.
- Field rental: Rental will be part of how we can help to maintain the fields. Our goal was to stay consistent with other towns fees structure. We do not intend to charge \$600 for field use, etc. Prior field use fees/rules had been inconsistent.
- Insurance certifications: If you are not a school group or the town recreation department, you are not covered under the town insurance umbrella.
- Field overuse: We will need to shut down fields to let them get up to speed working in a rotation with the use of fields. This has already begun to take place.
- Priority use: This change was made to make the town meetings and elections top priority because the elections and meetings are set well ahead of time. We felt as though we are solidifying what really already happens. In essence, if the state says they are holding elections, we cannot tell them we aren't going to because of a school event. In terms of

town meeting it is the same each year and established by Sept/October. We didn't necessarily view it as a change in the policy per say.

- **Building Requests:** The use of the building has to be requested via SchoolDude.
- **Custodial Coverage:** Coverage of \$30 per hour is the cost for custodial coverage and no additional money would be made there.
- **Fee Schedule:** Weekday Carver Youth and Rec Fees are designed to be less because the custodian is already there, what is not included however is the additional fee for cleanup if deemed necessary. The interior fees include security, where the exterior fees do not. There may be a suggested increase in price for exterior security (\$125 instead of \$100). The weekend fees are higher because it would be an additional shift coverage for custodians. In regards to the elementary school, we may block out certain areas such as classrooms and the library due to the increased amount of new technology in the building. Classroom use would only then be available at the Middle High School

The administration asked Mike Schultz to send out a We have asked Mike Schultz to send out a survey to South Shore schools that have a turf field. **Survey Results**

The survey asks six questions:

1. ***Do you allow the public to use facility during school hours?***
Our standpoint is that for safety we do not allow use during school hours.
2. ***Do you lock the facility when it is not in use? (community members)***
Another discussion entirely outside of policy would be when can you access the track, etc., which Mr. O'Brien shared, which if the track is open, then the field is open.
3. ***Do you charge youth groups to use the facility - if so how much?***
Yes.
4. ***Does your building use fee come with security/supervision?***
Mr. Schultz added - they spoke to Plymouth and asked what they do specifically as they have had similar problem. They are offering a course to train site managers, for instance the President of Youth Soccer would have to attend training and become a site manager. Mr. Knief shared that Taunton infact does something similar, however, it's important to note, this is not necessarily what the administration is proposing.
5. ***Do you charge additional fee for lights?***
Varied (75 just for lights)
6. ***What if any problems have you had with additional use beyond the school?***

Carver is one of the few towns that DOES NOT charge youth programs to use our facilities. The school committee will also publish the results of this survey on the website and distribute to the leaders of Youth Programs.

Michael Schultz, Athletic Director addressed the survey results with the committee and community. He shared that the last question was the most frustrating to answer as the people who receive the building after people have used the facilities. There is a concern when there is building use that people are not taking care of facilities especially with new facilities. He addressed the community specifically saying, "The people present here tonight are here because they care and offering opportunities to people. Thank you."

There is often trash and papers left on the grounds, kids hanging on nets and poles, and gates left open. As youth organizers, we can't possibly police it all by ourselves even though you do the best to manage on site. As an example, just this spring, there was MIAA tournament and flag football playoffs with roughly 500 people plus at the facility. The question is how to properly manage new facilities and new sites and how to properly supervise even the parking of cars. It's almost impossible to manage that many people.

We are not planning to make a lot of money by charging fees- just trying to manage what we have and take care of it and leave the community with something people are proud of. We need to do a better job of taking care of our facility. Youth groups from other towns have been asked to use our facility because costs are so low. The intent is not to shock people or make it impossible for programs to operate but find common ground.

Mr. Knief noted that the other school's policies can be found on this document that will be shared online and also went over some of the questions/comments from earlier.

Tammy Johnson, 7 John Alden Ct.: *Had priority list concerns in regards to the facilities use policy. As an extra-curricular advisor, she was concerned that the schools don't have priority over town meetings. In regards to the town meetings and elections and this would be solidifying what is already our current practice.*

Emily Slavin, Recreation Coordinator:

Wanted to inquire as to where the recreation department falls within the proposed building use policies. She would like to find activities for students in town and a location where the costs can be kept low for parents. In regards to whether the recreation committee would be considered town or youth sports, I don't know if we have an answer to that question tonight.

Adam Holmes, 12 Leonard Street:

Asked if the proposed building use policy been shared with the public. He asked for time to ask questions and concerns later in the meeting as it's hard to share concerns on a document not yet seen. The proposed and current policy will be displayed the website at www.carver.org → School Committee → Policies Proposals and Survey.

John Rozen, Carver Youth Basketball:

Mr. Rozen had heard some numbers in regards to what the building use costs might be. There are 250 kids that play Carver Youth Basketball in total. He distributed a document with school committee members that outlined the breakdown of the existing fee schedule from the youth basketball league. He noted the expenses showed season totals to operate just grade 3 - 8 rec division which are \$19,375 in cost = \$87 roughly per player per season. Pricing and registration has already been completed for the 2018-2019 school year. The impact on the increased costs would be \$4,323 just to run games on the weekend. Carver Youth Basketball is fearful that they might not be able to handle the increase this year with an addition of \$5,000 per year in maintenance and security. He is curious as to how that money will actually be used. In regards to when the policy would begin, there will be some consideration for a time frame rather than immediate implementation. Perhaps next school year? It will be something for the committee and administration to consider.

Eric Salazar, Carver Cowboys - Football and Cheer:

As the head of Carver Cowboys Football and Cheer, Mr. Salazar shared that in regards to the proposed building use policy, he had questions on use, how to schedule and when will facilities, especially fields, would be available. **The building use would still be booked using "SchoolDude" and accessed on our website under "Facilities Use"**

Michael Balzarini, 13 Williams Drive:

Shared issues with the field use, specifically with the football and cheer program. The new field is beautiful and he is a big supporter of the field. He believes it will be a big draw for kids to continue to play sports and be active. The town should be proud. The practice schedule will be very important to use the field with lights as there are not any lights on the other fields in town. Currently youth football and cheer practices begin at 5:30 p.m. and by November they only get 30 minutes of practice in before dark. He believes it is something important to think about for the youth programs. **The use of the lights on the field would be expensive given the turf fees, but it is something for us to consider based on the cost.**

Andrew Soliwoda proposed, that if a group was paying a fee, he imagines the feeling from anyone would be "what am I getting now?" That the expectations would be high and that the standards of the fields would be great. The school district doesn't currently have the manpower to have the groundskeeper maintain out of season fields at the high school, unless we are willing to pay that person extra to maintain and manage. That is something, however that will come down the line to the town as we look to the reality with staffing, that our one groundskeeper will not be able to take care of all fields at the Middle High School and at the Elementary School.

Brad Brothers' concern was that even if this doesn't pass, we need to improve what we've been doing with an intent to grow \$25,000 that we don't have covered in the budget to maintain currently. The school district has never actually kept up a maintenance plan where things like hoops can be fixed, etc.

As far as booking facilities spaces, the people who would be maintaining the booking for facilities use would vary depending on the facility. Paula Foley would maintain booking for the Elementary School facility, Mike Schultz for Athletics and Ashley Doyle for non-athletics at the Middle High School. When directors and coaches from various groups are all booking space, it gets very confusing. Ultimately, the goal is to make this process simple and the schools would need cooperation from leaders of youth in town to communicate to their coaches a more clear protocol.

More information was requested in a discussion about the idea of having site managers to provide relief to the youth organizations and offset custodial fees. The concern from the facilities management aspect would be that there would be passing of badges, credentials, and although unintended, breaches of security.

The discussion closed with the understanding that is clearly more to think about before making a decision on the revision. Once more, appreciation for the community's input was shared. Mr. Cardarelli added that if was possible to see the impact from other sports, similar to the outline Mr. Rozen shared from Carver Youth Basketball, it would certainly be helpful to the committee as the look to make their decisions.

This policy will be discussed in a public manner at the next school committee meeting. Mr. O'Brien invited all to attend the next meeting as well, acknowledging in closing, the great responsibility that comes with the new facilities to do what is right for everyone with a need to create the best plan in the best possible way that addresses the most needs.

D. Field Trips

[Grade 11 – Salem MA and Salem NH, October 5, 2018](#)

Motion: Andrew Soliwoda.

Second: Stephanie Clougherty

Vote: Unanimous

[Grade 9 -12 – Europe 2020 \(Madrid, Andalusia, Morocco\)](#)

Motion: Andrew Soliwoda.

Second: Stephanie Clougherty

Vote: Unanimous

[Best Buddies - Walk - Pawtucket, RI, October 13](#)

Motion: Andrew Soliwoda.

Second: Stephanie Clougherty

Vote: Unanimous

VII. Reports from the School Committee

Andrew Cardarelli:

Sunday, September 23rd is the third annual "Fill It Up" Fundraiser for the Food Pantry from 12-4 at the Carver Farmers Market.

VIII. Executive Session:

Motion: made by Andrew Soliwoda to go to executive session and not return to regular session in order to conduct strategy sessions in preparation for negotiation/collective bargaining with union personnel.

Second: Stephanie Clougherty

Vote: Unanimous

Meeting Moved to Executive Session at 9:20p

Minutes respectfully submitted by: Gina Marie Rush

**NEXT REGULAR MEETING:
Monday, OCTOBER 15, 2018
7:00 p.m. OPEN MEETING**