Parent/Teacher Conferences will be held on Thursday, Oct 19, 2017 12p – 2p AND 6p – 8p. Once again for the convenience of you, our students and our teachers, conference scheduling will be done <u>ONLINE!</u>

## THE PORTAL ON SIGNUP GENIUS WILL BE OPEN FOR SCHEDULING AS OF 2:30 P.M. ON FRIDAY, OCTOBER 6, 2017

Click on the Parent Teacher Conference link on the calendar at <a href="https://www.carver.org">www.carver.org</a>
or go directly to: <a href="https://bit.ly/2wt2iwD">http://bit.ly/2wt2iwD</a>



- Staff is listed alphabetically for easy navigation you can use CTRL "F" to search for a specific name.
- Becoming a member is recommended as it will give you access to see and change your appointments. Your information will also be saved for future school events.
- CHANGES CAN BE MADE TO YOUR SCHEDULE AT ANY TIME BY LOGGING INTO YOUR ACCOUNT AT <u>www.signupgenius.com</u>
- For your reference, a complete list of teacher's room numbers and their voicemails are on the website.
- PLEASE SEE REVERSE STEP BY STEP INSTRUCTIONS.

We strongly encourage parents/guardians to make appointments with one or all of the individual student's teachers, the student's guidance counselor, and/or the assistant principal or principal. This is a good opportunity to strengthen the partnership between home and school. You may simply want to connect with your student's teacher to gain insight into the school day. You may want to address a concern or want to celebrate an achievement in a particular subject area. Please take advantage of this time to have some quiet conversation with our faculty and staff.

As always, please don't hesitate to call if you have any questions or are having any trouble scheduling online.

Sincerely,

Janelle Holley Principal

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