**Carver Elementary School Building Committee Minutes**

**Monday, May 18, 2015**

**CARVER TOWN HALL – SELECTMEN’S CHAMBERS**

Approved 61515

1. **Members Present:** Richard Ward, Dan Ryan, Peter Gray, Heather Sepulveda, Jon Delli Priscoli, Dave Siedentopf, Elizabeth Sorrell, Andrew Soliwoda, James O’Brien, Ruby Maestas, Mike Milanoski.
2. **Members Absent:** Sarah Stearns,
3. **PMA Present:** Chris Carroll, Chad Crittenden.
4. **HMFM Present:** Devin Canton, Matt LaRue.
5. **Others Present:** Kerry Agashe.
6. **Chair Dick Ward**

Called the meeting to order at 7:05 pm.

The committee participated in the Pledge of Allegiance.

1. **04-09-15 Meeting Minutes**

Motion made by Dan Ryan to approve minutes. James O’Brien seconded the motion.

Liz added that motion should include certified minutes.

Dan amended motion to include “certified minutes”; seconded by James O’Brien.

Unanimous vote.

1. **Overview of Meeting Agenda**

Dick Ward gave a brief overview of the meeting agenda for this evening.

The video of the Christa McAuliffe School will be first due to technology. Members of the committee will be visiting the school this Thursday, 5/21/15.

1. A video of the Christa McAuliffe School in Concord NH was shown to the committee. The main focus of the video was discussing the learning corridors and the positive benefits of them to both students and staff.

Matt LaRue spoke about the history of the video. MSBA is on board with further developing this concept. The group will visit the school on Thursday, 5/21/15.

Liz added that learning commons were added into the Educational Plan before HMFM was hired. Ruby added that this is a very exciting plan for educators in Carver.

1. **Well Updates**

Good progress has been made to date. JC Engineering is now under contract. Exploratory drilling will be completed this week. Test drilling and water samples to be done. DEP will then need to approve the application.

Dan Ryan asked if there was an update on the location. Mike replied that they are looking at that now; working with DEP’s recommendation.

1. **MSBA FAS Meeting Recap**

Last Wednesday (5/13/15) Chris, Walter, Chad, Kevin, Laura, Liz, Ruby, Michael, Richard Ward, Michelle Taylor attended this meeting. Chad added that all feedback was very positive.

Liz added that the meeting was very positive. Richard Ward added that there were some questions on the media center. More information was requested and therefore explained to them.

Matt LaRue. Few comments on layout and conceptual design. Cafeteria/MPR was a big topic. MPR could be opened up to cafeteria. Their questions included how many students could fit in there. How would this be accommodated? MPR would be able to hold overflow. Liz added that we prefer the four seating lunch schedule. Matt added that MSBA frowns upon adding an MPR to an elementary school. Matt explained that this helps many things. He is very confident that in the end this will not be an issue.

Development of pods/flexibility; what happens if surge in one grade one year? How will that be accommodated? Reply, school is designed for 750 students; there is a buffer. Gathering spaces comment: they will be looking into this further. Space will be utilized with double functions.

Handicapped drop off: shelter during inclement weather. This will be developed.

Level of design: MSBA was hoping to see another level of design. In June, they will be sending an updated one to MSBA.

Extension of any one of the classroom wings; this could happen on the end of each of the classroom bays.

Preschool space. District could see demand for additional space. Reply; add on to kindergarten wing. This could be done easily for potential of growth.

Michael Milanoski added that this subcommittee consisted of ½ MSBA staff and ½ representatives from other agencies. They wanted to make sure that the written plan was in the actual document. The committee seemed to like our approach.

John Cotter asked about future growth and bays? Would this be an additional structure onto the building? Matt replied yes. John asked about financing this. Matt LaRue replied that at this time, price could not be quoted.

Mike Milanoski stated that Carver is showing a constant decline in students. That’s what MSBA is basing their decision on.

A slide was shown with potential areas for add on.

Liz added that there has been an increase of 24 students, from October through May 2015. The increase has been in preschool and kindergarten.

Chad spoke about the final comments from MSBA: schedule and environmental concerns. A work plan has been created. They wanted to see permitting activities.

Chad – we are right on schedule. He went over their master schedule. Late August 2018 for occupancy.

Workplan Review. MSBA board approval hoping for June 3, 2015. They expect conditional approval; pending the submission on June 30, 2015. No obstacles. HMFH is nearly complete with their portion. No concerns.

1. **Schedule Update / Review**

Next Steps slide

* 6/3/15MSBA Board Approval to proceed into Schematic Design (conditional approval)
* 6/30/15 FAS PSR supplemental information due.
* 9/28/15 Schematic Design Submittal to MSBA.
* 11/18/15 MSBA Board Approval of Schematic Design.
* 12/2/15 Carver Town Meeting to vote on project funding.

Richard Ward asked if there were any questions regarding the schedule.

Mike Milanoski added that comments from MSBA are easily resolved. This schedule is aggressive but doable.

Chad added that HMFM is under contract for Schematic Design.

Mike Milanoski asked if the cost would be available in September? Matt noted that estimating will begin in August.

Chris recommended having a discussion regarding the façade of the building.

Matt – at this point, lots to be decided on to get to final plan.

Chad added that there are a lot of meetings coming up for them. They will be reaching out to town departments as well.

Liz is working on setting up a meeting with residents of Chance Court. This will be our first abutter outreach effort.

Next meeting of the Building Committee: Monday, June 15, 2015 at 7 pm at Carver Town Hall.

1. **New Business**

Chance Court meeting. The residents are concerned with what they are going to see. Where buses will come and go from.

Matt suggested meeting with them after the 6/15/15 building committee meeting – late June or early July. Richard Ward suggested the last week in June? Matt agrees this would be a good time. Liz will set this meeting up with the residents of Chance Court and let us know. PMA suggested they could be there for a few hours prior to the meeting for questions from the residents.

PR? Chad will send copy of presentation that was made to MSBA. This could be posted on the website. Could the link for the Christa McAuliffe School be posted on Facebook?

James O’Brien discussed open concept. Aren’t we trying to get away from this concept? All classrooms have doors walls and windows. Learning corridors explained. It is different than what we have now. Matt added that what this concept gives you is choice; the open plan doesn’t give you choice.

Liz noted that this needs detailed explanation for the public to understand.

Richard Ward suggested a subcommittee for a video for CCAT. Matt, James, Heather, Liz. HMFH will assist with this video.

Liz, when we have firm number, then we should schedule Town Meeting.

Citizen Participation:

None.

Motion made by Dan Ryan to adjourn meeting at 8:27 pm. Second by Heather Sepulveda. Unanimous.

Respectfully submitted,

Kelly Yenulevich

Recording Secretary

Carver School Building Committee