**Carver Elementary School Building Committee**

**Minutes of Meeting**

**Wednesday, November 12, 2014**

**7:00 P.M.**

**CARVER ELEMENTARY SCHOOL Library/Media Center**

1. **Members Present**: Liz Sorrell, Peter Gray, Ruby Maestas, Dan Ryan, John Delli Priscoli, Mike Milanoski, James O’Brien, Heather Sepulveda, Sarah Stearns, Richard Ward.
2. **OPM Present**: Chad Crittenden, Walter Hartley and Chris Carroll.
3. **Members Absent:** Dave Siedentopf, John Cotter.
4. Chairman Dick Ward called the meeting to order at 7:06 pm.
5. 9-29-14 Meeting Minutes

Discussion.

Motion to approve minutes made by James O’Brien.

Seconded by Dan Ryan.

Unanimous vote.

1. Overview of Meeting Agenda presented by Dick Ward. Mr. Ward explained a recent email he sent out.
2. Facts Session

Discussion regarding MSBA Designer Selection Panel.

Meeting on 11/18/14 with MSBA will be led by PMA (project manager).

1. Discussion by PMA (Chris Carroll, Walter Hartley and Chad Crittenden).

PMA reminded the committee to adhere to designer selection process. Three representatives from town will be at meeting on 11/18; nine from MSBA side. MSBA doesn’t want us to rate and rank the packages. Objective review of what has been submitted. This is how the process works.

Walter stated this was an objective review of these eight firms. Presentation showed how many school projects these firms have done.

8 firms responded.

All firms had high experienced lead architect; hvac, plumbing fire electrical architects as well.

Office locations…within an hour of Carver

Quality of application…only one firm put in a general application. All others were tailored to Carver’s needs.

Designer Selection Process:

Slide with all activities that need to happen. 11/18/14 is Designer Selection meeting.

Site Selection Overview:

A lot has happened since 2011. Construction market has heated up. $44,426,530 in 2011

2016 $57,682,233

Ballpark 65,000,000

PMA suggested cuts could be made.

We will still get MSBA reimbursement.

Formula for reimbursement: $287 per square foot is the max for reimbursement.

Liz reminded the committee that reimbursement points can be gained through designer process.

John Delli Priscoli asked when we first started. 2006….

What would it have cost then? 34,000,000…we have doubled the price.

Any more delays would mean more money.

Roughly $10,000 a day in escalation.

Richard Ward, we need to get the number out to the public. Also include that we will be reimbursed.

John Delli Priscoli reiterated that there is no time to waste.

Mike Milanoski added that we don’t have control over inflation.

James O’Brien wants to make sure the public is given all the information.

John Delli Priscoli asked what happens at these meetings (Designer Selection Process).

All brochures will be gone through. Pros and cons of each firm. At end, ballots will go out and votes will be taken.

MSBA Designer Selection Panel is its own entity.

Make clear to them of the need of Carver.

Liz Sorrell has been through this twice before. They really want us to get the best. She would feel better if we could interview the firm; if not, it will be ok. She feels anyone of the firms would be good.

Heather Sepulveda asked if the committee will be brought up to speed after the 11/18/14 meeting. Yes.

Richard Ward: how important are interviews for this committee?

Bottom line, any of these firms could handle the job.

Heather Sepulveda sked PMA if they suggest we do interviews. Chad feels schedule and cost are more important at this time.

James O’Brien agrees they are all qualified. He feels skipping interviews would be fine.

Peter Gray, will it look like we didn’t do our due diligence if we don’t interview?

Richard Ward stated that the consensus of the committee is that we don’t need to interview unless DSP decides that we do need to interview.

Chad Crittenden

New construction at CMHS site: cons..phasing, demolition and abatement.

Roughly 4.2 million higher for new construction at CMHS site

New construction at current site: this would be the most expensive option.

Add/reno to existing building: $4.2 million less than new construction at CMHS

Mike Milanoski inquired about operating costs. Chad Crittenden replied that we can’t capture that without a design.

Richard Ward asked in any citizens had questions? None

Chad noted that these slides will be continually updated.

Liz asked about a survey for community. She asked when this should be done. Late December.

PMA is looking to maximize what we can get reimbursed for.

Liz added that some studies wouldn’t have to be done again, i.e., geological study.

**VI.** Discussion and possible vote on PMA being our communication contact with MSBA.

Motion made by Dan Ryan seconded by James O’Brien. Unanimous vote to support MSBA to be communication contact with MSBA.

Chris discussed PMA being communication contact with MSBA. He explained that this is a typical process.

Next meeting: 12/1/14 7 pm, unless we need to do interviews.

Brie Wall asked about survey? How will it be sent out? It will be an online survey. Hard copies will be available around town. PMA, in conjunction with architects and this committee, will work on survey.

Liz added that we can use Jupiter Grades, Connect Ed, School Way app (push), marquis, and utility bill.

Ruby Maestas asked how long should survey be out there? Chad replied that typically two weeks is sufficient.

Brie Wall asked if public can get involved in survey? Yes…spread the word, the more the better.

Chad said the survey results will be used to steer us in right direction.

Liz announced that Patrick Meagher suffered a brain aneurysm. Liz wanted everyone to know.

Motion made by Mike Milanoski to adjourn meeting at 8:30 pm.

Seconded by James O’Brien.

Unanimous.

Respectfully submitted,

Kelly Yenulevich

Building Committee Recording Secretary