TOWN OF CARVER

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF M.G.L. CHAPTER 39 SECTION 23A AMENDED.

NAME OF COMMITTEE/BOARD: School Building Committee

LOCATION OF MEETING: Carver Elementary School/ Media Center

DATE & TIME: Tuesday, September 16, 2014, 7:00 pm

AUTHORIZED PERSON: Elizabeth Sorrell

**Carver Elementary School Building Committee Agenda**

**Tuesday, September 16, 2014**

**7:00 P.M.**

**CARVER ELEMENTARY SCHOOL Library/Media Center**

 Estimated Time Frame

1. **Building Committee Chair** 7:00 P.M.

Call to order

1. **OPM Selection Committee Meeting Minutes** 7:05 P.M.

9-5-14; 9-10-`4; 9-11-14

Discussion

Motion and Second Needed

**Vote** to Approve (only subcommittee members vote)

1. **Overview of OPM Interview Process** 7:10 P.M.

**Dave Siedentopf**

The Superintendent will ask the prepared interview questions and the committee

may ask follow up questions for clarification. Each committee member scores the

candidate firms individually. There will be no comparison discussion between interviews. Individuals can take as many notes as they like to serve as memory references. At the end of all interviews all score sheets will be tallied in a spread sheet and this spreadsheet will be shared with the entire committee to discuss during deliberations and selection.

1. **Deliberations and Selection of OPM** until done or continued to 9-18-14

The entire committee will discuss and deliberate the merits of each candidate firm.

One firm will be selected by vote of the entire committee.