

Carver Public Schools
School Committee Meeting
MINUTES –June 12, 2017

School Committee Present:

Stephanie Clougherty
Gina Marie Hanlon-Cavicchi
James O'Brien
Andrew Soliwoda (arrived 8:50 pm)

Also present:

Scott Knief, Superintendent
Brad Brothers, Chief Operations and Finance Officer
Meredith Cargill, Director Curriculum, Instruction and Technology

James O'Brien opened the meeting at 7:08 pm with Pledge of Allegiance.

Moment of Silence for Elizabeth Sorrell, Superintendent (2005-2016)

Scott Knief gave a brief reflection about Liz Sorrell who passed away on May 29, 2017 and called for a moment of silence in her honor. A memorial service will be planned in the near future and a scholarship in her memory is being set up for an inspiring female scientist.

- I **Comments from the General Public:** Robin Ackers, from Girl Scouts, gave cupcakes from their evening's ceremony for committee to enjoy.
- II **Comments from the EAPC:** Tom Pinto, EAPC President, thanked the Superintendent and Committee for working with EAPC throughout the year. Unfortunately, due to budget restraints, there are some staff who will not return to Carver and he wished them all the best.
- III **Update by Student Advisory Representative:** Jenna McSweeney reported the upcoming school year Executive Board will be: Samantha Santos, President; Kara Yenulevich, Vice President; Brenna Lagerquist Secretary; Clare Manning, Publicity Coordinator; Jenna McSweeney, Spirit Coordinator. Student Council will assist at Old Home Day with Firefighters Clambake. MASC summer camp will be attended by several members.
- IV **Approval of Minutes:** Gina Hanlon-Cavicchi made a motion to accept the following minutes as written: May 8, 2017 regular session, May 8, 2017 executive session and May 15, 2017 special meeting session. Stephanie Clougherty second the motion. Approved – all in favor.

V Communications:

- A. **Old Colony Vocational School Committee:** A vacancy still remains on the OCVRHS School Committee. If anyone in the community is interested, applications can be completed at the School Committee Central Office.
- B. **MASC Summer Institute-** This two day workshop is offered for school committee members on July 28-29 at Marriott Courtyard in Marlboro.

VI Reports from the Superintendent

Instructional Leadership Standard I

A. Personnel:

Resignations: Kerrianna Beckman, MS Science Teacher; Deandra Bergman, MHS Special Ed Paraprofessional; Emily Levenson, CES Teacher/Paraprofessional; Russell Mazzilli, Groundskeeper

New Hires: Lindsay Gonsalves, MHS Sped Teacher; Jordyn Hardiman, MHS Sped Paraprofessional; Jennifer Kelley, CES Math Instructional Coach
Jennifer Wilson, MHS Phys Ed Teacher; Brian Witkowski, MHS Science Teacher; Stephen Mahoney - Chief Technology Operator - Town Wide Position

Management and Operations Standard II

- B. **Monthly School Building Report:** A building walk-through was done on June 5th. The progress has been steady and the project remains ahead of schedule. A representative from our project management team will be attending the August school committee meeting to give detailed updates on the project.
- C. **Update: Irrigation of MHS Fields:** Dave Siedentopf provided an update on the progress of replacing the water treatment system at Middle High School as required by the DEP Consent Order. Four new wells have been installed which will help with the 26 acres of athletic fields. The irrigation of the fields is about a week out, electricity and tie in to existing wells is being done. The fields will be re-seeded in the fall and a staggered plan for field usage will be planned.
- D. **Update Accelerated Repair Project-MHS:** The repair project is moving along well. The old boilers have been removed and prep for new boiler installation is underway. Work began on the roof on May 30 and the after school ends on June 21, the old windows will be removed.
- E. **Educational Blueprint:** Scott Knief presented the Education Blueprint which is the revised document previously known as the District Improvement

Plan. The concept is for the plan to identify the “Big Picture” objectives that will be worked toward over the next 3-5 years. The plan outlines a revised district vision, core values and beliefs, a new statement called a theory of action, and four strategic objectives. School improvement plans for each campus will align with the 4 strategic objectives outlined in the Educational Blueprint. Scott Knief thanked the Administrative Leadership Team for their hard work in building this document.

Gina Hanlon-Cavicchi made a motion to approve the Educational Blueprint. Stephanie Clougherty second the motion. Approved. All in favor.

School Improvement Plans: Elementary School – Ruby Maestas and Middle High School – Janelle Holley. Each Principal presented their Strategic Priorities for their campus under the following objectives: Support Safe Schools; Engage the Community; Elevate Teaching and Learning and Leverage Leadership, Policy and Funding. Staff members were surveyed for their ideas and perspectives. Action steps are still being developed. These plans are incorporated into the Education Blueprint. Gina Hanlon-Cavicchi made a motion to approve both the Elementary and the Middle School Improvement Plans as presented. Stephanie Clougherty second the motion. Approved. All in favor.

F. Handbook Revisions: Assistant Principals from each school presented their handbook revisions.

(1) Elementary School – Tanya Duff. The changes to this document were presented at May meeting; however a few minor revisions needed to be made. More detailed language on homework expectations was presented including omitting the minutes of homework for each grade level and updating homework pointers. Gina Hanlon-Cavicchi made a motion to approve the revisions to the Elementary School Handbook. Stephanie Clougherty second the motion. Approved. All in favor.

(2) Middle School – Christine Cabral. Changes presented included: agenda books will be given to 6th grade student only, Chromebooks will be provided to all 7th and 8th grade students; library access, Chromebook expectations, cafeteria cost revisions, insufficient fees imposed and technology device policy changes. Andrew Soliwoda made a motion to approve the revisions to the Middle School Handbook. Gina Hanlon-Cavicchi second the motion. Approved. All in favor.

(3) High School – Mark Souza. Changes presented included: evening and summer school classes taken directly after the school year student failed course will not be counted as 1 of 5 transfer classes; course absences regarding final exam exemption; addition of assault language to physical violence section; college visits were added to authorized absence; in textbook policy, Chromebooks and electronic devices were added to this policy. There

was a discussion regarding the annual Grad Bash trip for seniors and whether or not the agreement for behavior and finances should be added to the handbook. The Committee, along with the Superintendent, discussed this and decided it should be distributed to the Senior Class but not be part of the handbook. Andrew Soliwoda made a motion to approve the revisions to the High School Handbook as presented. Stephanie Clougherty second the motion. Approved. All in favor

G. Class of 2017 Future Plans – Lists of future plans of each graduating senior and the colleges they will attend was presented to the Committee.

H. Budget Transfers FY17 – Brad Brothers explained the request for budget transfers. Andrew Soliwoda made a motion to approve this request. Stephanie Clougherty second the motion. Approved. All in favor.

VII Recommendations from Superintendent

A. Recreation Committee Appointments: Andrew Soliwoda made a motion to approve the appointments of Mary Ross and Kelly-Lynne DiCarli to remain as the school committee appointments to the Recreation Committee. Stephanie Clougherty second the motion. Approved. All in favor. Gina Hanlon-Cavicchi thanked the women for all their efforts with the Recreation Department.

B. School Committee Meeting Schedule: Andrew Soliwoda made a motion to approve the meeting schedule for the 2017-2018 school year. Gina Hanlon-Cavicchi second the motion. Approved. All in favor.

C. Field Trip Request: Lady Crusader Basketball Team to Mt. Monadnock, New Hampshire on 7/21/17. Andrew Soliwoda made a motion to approve the request, Gina Hanlon-Cavicchi second the motion. Approved. All in favor.

VIII Reports from the School Committee: Gina Hanlon-Cavicchi complimented the Carver Educational Foundation for their successful PINZ fund-raising event which reached approximately \$1700. Andrew Soliwoda thanked the Educational Foundation Board for their efforts. Stephanie Clougherty stated she was happy to be at the meeting as an “official” member. James O’Brien wished all students and staff a safe and happy summer.

VIII Executive Session: James O’Brien asked for a motion to adjourn regular session and to enter into executive session not to return to open regular session to conduct strategy in preparation for negotiation/collective bargaining with union personnel. Andrew Soliwoda made the motion, Gina Hanlon-Cavicchi second the motion. All in favor 4-0, by role call.

Meeting adjourned at 10:04 p.m.

Respectfully submitted by Annmarie Metrano