

**CARVER PUBLIC SCHOOLS**  
**School Committee Meeting**  
**MINUTES –November 13, 2017**

School Committee Present:

James O'Brien  
Andrew Cardarelli  
Stephanie Clougherty  
Andrew Soliwoda

Absent: Gina Marie Hanlon-Cavicchi

Also Present:

Scott Knief, Superintendent  
Brad Brothers, Chief Operations and Finance Officer  
Meredith Cargill, Director Curriculum, Instruction and Technology

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James O'Brien opened the meeting at 7:00 pm with Pledge of Allegiance and a moment of silence in honor of our Veterans.

The following students were recognized and commended for their MCAS Perfect Score Achievements:

***Next Gen MCAS Perfect Scores Recipients:***

*Morgan Reed-Davis, gr. 6- ELA; Lucy Stearns, gr. 3-Math & Luke Holden, gr.5 - Math*

***Legacy MCAS Perfect Score Recipients:***

*Jared Staples, gr. 9 - Science and Holly Lauzon, gr. 11 – ELA*

**I. Comments from General Public:** None

**II. Comments from EAPC:** Tom Pinto, EAPC President, wished the School Committee and the Community a Happy Thanksgiving.

**III. Updates from Student Council:** None

**Updates from Captains Council:** Matt Roberts and Megan Nickerson, Cross Country Captains reported on the fall team statistics for each sport. Thanksgiving football game will be away in Middleboro. On Tuesday, Nov. 21<sup>st</sup>, the Annual Powder Puff football game will be sponsored by Captains Council.

**IV. Approval of Minutes:** Stephanie Clougherty made a motion to approve Joint Committee meeting minutes from October 12, 2017, second by Andrew Cardarelli. Approved 4-0.

Stephanie Clougherty made a motion to approve regular session minutes of October 16, 2017. Andrew Cardarelli second the motion. Approved 4-0.

A motion to approve, but not release, Executive Session minutes of August 21, 2017 was made by Stephanie Clougherty. Motion seconded by Andrew Cardarelli. Andrew Cardarelli abstained Approved 3-0.

A motion to approve, but not release, Executive Session minutes of October 16, 2017 was made by Stephanie Clougherty. Motion seconded by Andrew Cardarelli. Andrew Soliwoda abstained, Approved 3-0.

## **V. Communications:**

- A. John and Abigail Adams Scholars** - The following students were recognized for their MCAS performance on English Language Arts, Mathematics, and Science and Technology tests. Based on the results, they qualify for the John & Abigail Scholarship through the Mass. Dept. of Elementary and Secondary Education. The students are: Mikayla Adams, Justin Carpender, Riley DeCorte, Jessika Doll, Charles Garrity, Doria Gedraitis, Michela Giorgio, Gerard Gregor, Samantha Grover, Sara Hanrahan, Olivia Harris, Christopher Howard, Tess Kishbach, Dalton Marshall, Holly McEachern, Nathan Miller, Jillian Mulloy, Cody Pauze, Jacob Rennie, Jared Robbins, Matthew Roberts, Justin Roman, Christopher Rosetti, Katelin Rudnik, Jadyn Ruzzano, Dalton Sousa and Kaylie Wentworth.
- B. Recreation Committee Resignation:** Kelli DiCarli submitted a letter of resignation to the Committee for her term on the Recreation Committee. The vacancy will be posted internally at school offices, Carver.org and at town hall and library.

## **VI. Reports from Superintendent**

- A. Personnel Updates:** New Hires: Brooke Bishop and Kayla Souza have been hired as Middle High School long-term paraprofessional substitutes.
- B. MCAS Presentation:** Meredith Cargill gave an overview of our MCAS scores for students in grades 3-10. The differences in the Legacy MCAS and Next Gen MCAS tests were highlighted along with the method of scoring and reporting. Result comparisons for our school and local districts/state were shown and also how we look beyond the scores to identify areas of need. When our district receives the MCAS data it provides the opportunity to analyze the data for items such as what a student knows and is able to do with content, triangulate with other data to find consistencies or outliers, programmatic evaluation and action planning.
- C. Enrollment October 1:** The Superintendent provided a report for the enrollment/migration movement over the past ten years. Our enrollment is down 52 students from October 2016. In order to fully understanding our decline over the last few years, it is necessary to research where these students are attending schools or if they have moved out of town. A list of Carver students attending private schools and a listing of students being educated in other ways (charter school, virtual academies, homeschooling, on-line courses, school choice to outside districts, etc.) was provided. We are looking to address our enrollment decrease in two ways. First, we would begin to seek feedback from students and families who have decided to seek education alternatives through an Exit survey.

This survey will be started immediately at both campuses. Also, the start of a marketing campaign to highlight the great things that are going on in the Carver Public Schools. This marketing would include a video, a trifold pamphlet for each campus and possible monthly blasts to community for successes and events.

- D. Preliminary FY 19 Budget:** Brad Brothers presented the FY 19 school budget timeline: December: finalize budget with Dept. Heads; January: Level Service budget presentation to School Committee (if all CBA's are negotiated for FY 19); February/March: Public Hearing/SC Approval and meeting with Finance Committee; and April is Annual Town Meeting. This an early preliminary look at the FY 19 forecast including known expense increases (i.e. Plymouth County Retirement, Vehicle Fuel, Workers Comp and Property/Liability); expected increases (i.e., gas, electric, health insurance and out of district tuitions); needed increases (1FTE MHS ESL teacher; CES and MHS supplies and DW Tech fixes). No vote required at this time.
- E. 10 Year Capital Plan:** Brad Brothers gave an overview of the 10 year Capital Plan proposal which has been reviewed by all school administration. There is a very small amount of funds in the Capital Improvement available for FY19 based on many current capital fixed expenses (MHS renovations, new Fire Department building, etc.) being charged to this account. The FY19 requests were highlighted with a total of \$289,000. Andrew Soliwoda made a motion to approve the 10 year capital plan. Andrew Cardarelli second the motion. Approved 4-0.
- F. Legislative Breakfast Update:** On October 31 Taunton held a breakfast roundtable that included local school district Superintendents, School Committee members and legislators. The discussion focused around 4 topics: READ's Building and MSBA support for collaborative building project; Recommendations of the Foundation Budget Review Commission; The Cost of Health Care and the possibility of cuts at the Federal Level; and Town and School relationships. Stephanie Clougherty and James O'Brien attended this meeting. Their take-aways were the legislators would like more contact from their constituents.
- G. Update Accelerated Repairs at Middle High School:** There will be no additional charges to the project due to the extra time it has taken to complete the project. All overrun/overtime costs will be incurred by the contractors. The parts of the project that still need to be completed are:
- Cleaning interior and exterior of some windows.
  - Misc Door Hardware Items-
    - Cores and cylinders –expected this week
    - Door closer arms - resolution for some doors that were broken
    - Misc Door issues including- Weather stripping and rain deflectors. astragals, transom, rain deflectors and sweeps.
  - Demobilization- Removal of site trailer, dumpsters, removal of extra materials, perimeter clean-up, etc.

- H. **Monthly School Building Report:** The School Building project continues to move along on time and under budget. The building is beginning to take shape inside. On October 30<sup>th</sup>, the first subcommittee meeting was held for planning the Grand Opening of the School.
  
- I. **Middle High School Field Project:** The Town has appointed a five person committee to oversee the proposed Middle High School Field Project. The members of the committee are Andrew Soliwoda, Dave Siedentopf, Michael Milanoski, Gary Garretson and Scott Knief. Last April at Town meeting, the town approved \$283,000 for design services for a new track and field complex at the Middle High School. PMA is serving as the town project manager and the committee has selected Activitas to be the designer/architect for the project. The scope of the project will include a new football field, new track, new press box and a new concession stand at the current field location. A kick-off meeting with Activitas was held on Monday, October 30. The project has a quick timetable - the goal is there will be an approved design, bid documents, and that the project will go out to bid prior to town meeting. We want to have an actual number to present to the town at town meeting in April. We will asking for the town to approve CPA funds to pay for the project.

Upcoming meetings are:

Field Committee Project Meeting - **Monday November 20th**

Public Hearing on the Project - **Monday November 27th**

Meeting of School Committee, Selectmen, Project Committee and CPC to determine if the field will be Turf or Grass - **Tuesday December 5th**

## **VII. Recommendations from Superintendent**

- A. **Field Trip Request:** Andrew Soliwoda made a motion to approve the field trip request for Symphonic Band to Six Flags, May 18, 2018. Stephanie Clougherty second the motion. Approved 4-0.
  
- B. **Request to Dispose/Recycle CES Items:** A discussion regarding the need to recycle and or dispose items from the Elementary School before the destruction of the building was held. Brad Brothers stated Town Departments have been contacted to inquire if they want/needs any items. Possible inquire with community for items to be recycled (i.e., tables, desks, books, technology etc.). An approval by School Committee would allow movement with this task without having to list every item. Andrew Cardarelli made a motion to approve the request to dispose and recycle of Elementary School items by giving authority to the Superintendent and the Chief Operations and Financial Officer to determine the most environmentally advantageous method of disposal. Updates will be given periodically on the progress.

**VIII. Reports from School Committee:** All members of the committee wished the Community a Happy Thanksgiving and to remember to be thankful for family, friends, food and health. Also, a belated thanks to all our Veterans for their service. Stephanie

Clougherty reminded the community to support the High School Drama Club who will be putting on the production of "Spelling Bee" on 1/17 and 11/18/17.

**IX. Executive Session:** James O'Brien asked for a motion to adjourn regular session and to enter into executive session not to return to open regular session to conduct strategy in preparation for negotiation/collective bargaining with union personnel. Andrew Soliwoda made the motion, Andrew Cardarelli second the motion. All in favor 4-0, by roll call.

Meeting adjourned at 9:48 p.m.

Respectfully submitted by Annmarie Metrano