

CARVER PUBLIC SCHOOLS
School Committee Meeting
Monday, October 17, 2016

School Committee Present:

James O'Brien
Andrew Cardarelli
Paula Kibbe

School Committee Absent:

Gina Marie Hanlon-Cavicchi
Andrew Soliwoda

Also present:

Scott Knief, Superintendent
Brad Brothers, Chief Operations and Finance Officer
Meredith Cargill, Director Curriculum, Instruction and Technology
Jenna Sweeney, Student Council Representative

James O'Brien opened the meeting at 7 pm with Pledge of Allegiance.

CES Running Club. Renee DeMarsh, Physical Education Teacher and Tara Barboza, Art Teacher at the Elementary School were introduced. They were thanked and recognized for their efforts with the Carver Elementary Running Club. They shared over 100 students participated in this fun, health activity.

Introduction of Jenna Sweeney. Mr. Knief introduced Jenna as our new Student Council Representative to the School Committee for the 2016-2017 school year. Jenna shared she is a sophomore at our Middle High School, and a member of Student Council. She has always been interested in government and was pleased to be asked to join in this role. She will sit with the Committee for monthly meetings and will bring school updates to the Committee as well as share thoughts and comments on agenda topics from the students perspective. Current updates: Pep rally will be held in November to increase school spirit. SEMASC conference will be November 8th at Taunton High School

I. Comments from General Public: None at this time.

II. Comments from EAPC: Tom Pinto, President, congratulated the community on the CES groundbreaking for the new Elementary School. Also, he noted the WorkLoad Committee meeting has been scheduled for 10/27/16.

III. Updates from Captain's Council: None at this time.

IV. Approval of Minutes:

Paula Kibbe made a motion to approve minutes of September 12, 2016 meeting. Andrew Cardarelli second the motion. Approved unanimously.

Minutes of Joint Meeting of School Committee and Board of Selectmen on September 29, 2016 were tabled to November meeting due to insufficient quorum.

V. Communications:

A. Thank you letter to Carver Police Department - Mr. Knief shared a letter he wrote on behalf of the school district and the school committee thanking Carver's first responders for their prompt and professional responses to the "lock-down" situation that occurred on September 8, 2016. He shared a brief overview of the events that led up to the lockdown incident at the Middle High School.

B. Students attend Government Day - Nine junior class students attended a Project Citizenship event in Boston on September 17, 2016 to assist immigrants through the paperwork process to get closer to becoming sworn in as citizens.

VI. Reports from Superintendent

A. Personnel updates:

Hires: Elizabeth Blatchford and Anne Wilson, Kindergarten Paraprofessionals and Kevin Sullivan, Bus Driver.

Resignation: Stephanie Gillan, Bus Driver. Retirement: Kathy Webber, Bus Driver.

Instructional Leadership - Standard I

A. PARCC and MCAS scores - An overview was presented by Meredith Cargill on our Spring 2016 results. The essential questions were: How did we perform in each grade and content area?; are we making growth?; and based on triangulated data, what areas do we focus on for improvement? Next steps for Carver will be shifting from just content to instructional best practice that leads to deeper learning and increased student engagement and item analysis; Universal Design for Learning Professional Development, alignment status- 2016 Mass Science Frameworks and STEAM Work (Science, Technology, Engineering, Art, and Math) and Science Institute.

Management and Operation Standard II

A. Budget Updates: Brad Brothers, our new COFO, presented updates. Currently, FY17 budget is frozen for precautionary measures due to unsure revenue offsets from circuit breaker and school choice funds but the budget situation will be reassessed in December. Mr. Brothers explained the need for a motion to transfer journal entries (J-E) in the amount of \$100,761.35. This entry amount is due to unbudgeted items, mostly longevity and salary step omissions. The transfer would offset the shortfall accounts from the surplus balance in district wide legal services.

Paula Kibbe made a motion to approve move of journal entries (J-E) totalling the amount of **\$100,761.35**. Andrew Cardarelli second the motion. Approved unanimously.

Update on breakfast program indicates the participation at primary school is 14%, at Elementary at 20% and middle school is at 7% . The daily high was 196 students served for breakfast.

B. Entitlement Grant Updates: Title I - \$173,240; Title II - \$55,137; Early Childhood Special Ed - \$13,406 Program Improvement; IDEA - Special Education - \$496,903; and Early Childhood Special Ed Entitlement -\$19,690. All these monies are part of the overall budget.

C. Facilities Update: Elementary School - denitrification system is operational. For the new elementary building lots will change within the next few weeks as constructions crews start to arrive.

MHS - gym floor is almost finished, graphics are applied and poly is being done. Two new divider curtains in gymnasium have been installed (electronic). Padding at back wall was replaced. Access ramps/doors are being finished,

School department is looking for short-term and long-term plans for athletic fields. In November, capital outlay requests will be brought forward. Separate irrigation wells are being investigated. The MHS track will be on that list. Mr. Cardarelli asked if CPA funds have been considered for field expenditures. The town supported to use of CPA funds for the elementary project.

D. Groundbreaking Ceremony: Scott Knief thanked the community for coming out to the Ceremony held on Friday, Oct. 14th and for supporting the school department as we move forward for our new Elementary School. Construction crews will be on the ground within the next couple of weeks. The refreshments from MHS Culinary group and CES PTO were delicious and appreciated.

VI. Recommendations from Superintendent

A. Recreation Committee Appointment: Kelly Lynne DiCarli submitted an application for the vacancy on the Recreation Committee. She has been in Carver for three years, has a young family and wants to give back to the town. Mr. O'Brien stated it was nice to see her enthusiasm. Andrew Cardarelli made a motion to appoint Mrs. DiCarli to the committee, Paula Kibbe second the motion. Approved unanimously.

B. Adoption of Policy IHAMB - Teaching About Alcohol, Tobacco & Drugs The new Opioid legislation passed in the Spring requires that each School District have a Policy in place in regards to "Teaching about Alcohol, Tobacco and Drugs" and about "Alcohol Use of by Students". MASC has developed a draft policy for each of these items that has been approved by counsel and that they are recommending that School Committees adopt to meet the regulation.

C. Revision of Policy JICH - Alcohol Use by Students We currently have a "Alcohol Use by Students" Policy that needs the addition of the following paragraph: *"This policy shall be posted on the district's website and notice shall be provided to all students and parents of this policy in accordance with state law. Additionally, this district shall file a copy of this policy with DESE in accordance with law in a manner requested by DESE"*.

Paula Kibbe asked if our Policy Sub-Committee had reviewed this information. Mr. Knief said they had not but they have been reviewed by our school council.

Paula Kibbe made a motion to waive first readings of revision to Alcohol Use by Students policy and adoption of Teaching About Alcohol, Tobacco and Drug policy. Andrew Cardarelli second the motion. All in favor.

Paula Kibbe make a motion to accept the revision to policy JICH. Andrew Cardarelli second Approved unanimously.

Paula Kibbe made a motion to adopt policy IHAMB. Andrew Cardarelli second. Approved unanimously.

D. Field Trip Request: Paula Kibbe made a motion to approve field trip to Body World exhibit on November 30, 2016 in Providence, RI. Andrew Cardarelli second the motion. All in favor.

Report from School Committee: James O'Brien stated the School Committee had voted to support a No on Question 2. He has seen many advertisements that make it appear the funding is not a problem for public schools. Andrew Cardarelli encouraged the community to exercise their right to vote.

Announcement was made regarding change in location for future school committee meetings. Effective November 14, 2016, the School Committee will meet at the Carver Town Hall, Main Street, 2nd floor, meeting room 1 (Selectmen's meeting room). Meeting start time will remain at 7:00 p.m.

Paula Kibbe made a motion to adjourn at 8:23 pm. Andrew Cardarelli second. All in favor.

Respectfully submitted by Annmarie Metrano